

Communications Arts High School Parents Support Group

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Minutes of the meeting: **March 11, 2008**

Officers present: Rene' Jacob, President; Albert Espinoza, past president; Ruben Portales, historian; Lynne Schendel, secretary.

Chairs present: Gina Guerrero, hospitality; Albert Espinosa, Fundraising; Kelley Farwell, Silent Auction.

Parents attending: Denise Lopez, Catherine Skerrett, Susan Schuetz, Margie Shudde, Mary Espiucuenta, Martha Conte, Alice Bernal, Beth Obrien, Angela and Michael Ross, Jerry Schott, Karen davis, Cyndi DeLeon, Andy Greene.

President Rene' Jacob called the meeting to order at 7:05 p.m. after a motion was made to do so by Denise Lopez and seconded by Roseanna _____.
The February minutes were approved unanimously.

Treasurers Report: As of Feb 29, 2008, the budget stands at \$3,567.66. The CAHS in the park picnic is expected to use some of these funds, and bring in other monies from the meal/auction proceeds.

Agenda Item 1 School Update: Mr. Buchanan gave a report on upcoming events including:

March

- ⇒ Letters informing new students that they have been accepted to CAHS go out Friday, March 14.
- ⇒ CAHS faculty member Mr. Bigelow will be recognized as an outstanding teacher in NISD at the Simply the Best celebration on March 12.
- ⇒ Registration for next year's classes will take place in your student's computer class tomorrow, March 12.
- ⇒ The Latin Dance Club will hold a dance in the CAHS Lecture Hall on March 28.

April

- ⇒ The Spanish National Honor society will hold its induction ceremony on April 3. Volunteers are needed to help serve refreshments. If available, please contact Gina Guerrero.
- ⇒ Orientation for new students will be helping April 7 – 9. We will solicit memberships in PSG and there will be speakers from CAHS will who address new students and their parents.
- ⇒ Mr. Buchanan mentioned that the Zero Tolerance for Zeros policy has been put into practice. For students who did not turn in work, they will spend the first 25 minutes of their lunch period in study hall with teachers/administrators getting their work finished. It has resulted in a dramatic increase on work being turned in on its due date.

Mrs Barker gave a recap of the AP Test Registration. On March 10, the 10th Graders in the AP World History course, under Mr. Harris registered to take their exams. On March 11, the juniors also registered for these tests. Some students still need to register because of a conflict with their zero-hour class. Mrs. Barker encourages all students to register ASAP to avoid the long wait at the end of the signup time. The testing dates are May 5 – 15 and the cost is only \$14. The district will pay the other \$70 out of a total of \$84 per test. It is very good

practice for college testing and will give students a good idea of their readiness. She also mentioned that the World History Review Books have gone home with your students.

Agenda item 2: Class Announcements

Junior parents are encouraged to get involved with Project Graduation to provide continuity next year. Seniors will be participating in a Volksmarch on Saturday April 5th. The 5-K walk costs \$3 with some of the proceeds going towards the senior class.

OLD BUSINESS:

CAHS Banquet: Saturday: May 24. The PSG is responsible for drinks and desserts. Please bring any soda donations for this event to the April meeting. Also, sign up to help serve at the event with Gina.

CAHS Scholarship Report: Mary noted that the scholarship packets had been given to the counselors and that they were to be delivered to students this coming week. They are due back by April 10. They will then give given to the committees (without students names attached) and decided by the committee. They are to include an essay, a resume, and a letter of recommendation from someone outside the school. Suggestions for possible letter writers included volunteer coordinators, employers, sports contacts or neighbors.

Hospitality Committee Report: Gina thanked those who had donated items for the teacher's breakfasts and encouraged people to continue to donate through the end of the year. Mentorship Day will be held on May 20th. PSG is tasked with providing the lunch. Kelley Farwell volunteered to help with the coordination once again this year. Volunteers are also needed to help serve refreshments at the Spanish National Honor Society on April 3. Lynne Schendel and Kelley Farwell volunteered to help, but more servers would be welcomed. Please contact Gina Guerrero if you can donate items or your time.

CAHS in the Park: April 12: Buy your tickets by April 10. (Order form attached)
Send money (\$5.00 per plate) to Mrs. Roberts in the office with your students. Tickets will be picked up at the event. Diana will handle the tickets at the event.
Ann Holbrook offered to make copies of the ticket order form, cut them in half and stuff the teachers' mailbox with them during spring break.

The food plate is coming together. Kenrick has gotten a commitment for buns, hot dogs, and beans. Hamburgers may still be needed. Also, two people are needed to help with the cooking on the morning of the picnic. Serving time will be from 12 noon – 3:00 p.m. NHS students are being asked to help serve.

Desserts and Drinks: Name brand canned sodas needed. They have secure 10 cases of 30-bottles of water. Sodas can be brought to CAHS on the evenings of April 8-10 and will be stored in the school.

Desserts are still needed. Individually wrapped items will be sold for 50 cents each. You can make homemade cookies and put them into sandwich bags, or purchase wrapped items. Homemade cakes can also be brought and will be sold at the picnic.

Supplies still needed: folding tables, pop-up tents, water balloons,

Hospitality Committee Report: Ruben and Albert have been in contact with three bands, one of the bands has committed to play at the event and two others will be in contact soon.

Silent Auction Report: About 25 baskets have been secured. More items are still needed. Parents are encouraged to put together a basket from their family but hopefully will be able to gather donated items instead of having to purchase everything. Many restaurants and local businesses are glad to do so. Donation letters and receipts were passed out and are available

online for printing. If you have items to donate, please contact Kelley Farwell or Lynne Schendel so that they can make bid sheets for your items.

Games Committee Report: Cyndi Deleon, Games play Chairperson, has planned for six games to be played at the picnic including a tug of war, football throw, 3-legged race, volleyball match, flag football, and balloon toss. Mr. Buchanan mentioned that in years past, a spirit stick has been awarded and a pizza party given to the winner of one of the games. It was decided that the volleyball match would determine the winner. Volunteers are needed to help run the games.

Supplies needed for the games include: line marker for tug of war, 2 footballs, 2 volleyballs, and water balloons. White elephant gifts for the winners of games.

NEW BUSINESS

Nominating Committee: A nominating committee for next year's PSG board is needed. If no one steps forward for the committee, nominations will be taken from the floor at the next meeting.

The meeting was closed at 8:35 p.m.

Next Meeting: April 15, 2008



Lynne Schendel, Secretary