

**Gregorio Esparza *ACCELERATED* Elementary School**  
**5700 Hemphill \* San Antonio, Texas 78228-4334 \* 210-395-1850 \* [www.nisd.net](http://www.nisd.net)**

**Melva Matkin**  
**Principal**

**Theresa Pena**  
**Vice-Principal**

**John M. Folks, Ed.D.**  
**Superintendent**

TO: High School Counselors and Scholarship Applicants  
FROM: The Gregorio Esparza *ACCELERATED* Elementary PTA  
SUBJECT: **THE MELVA MATKIN PTA SCHOLARSHIP**

The Gregorio Esparza *ACCELERATED* Elementary School Parent Teacher Association is proud to grant a \$1,000.00 scholarship to a graduating high school senior who attended Esparza and who will attend an accredited college or university.

This scholarship honors Melva Matkin, principal of Esparza from 1989 to present. Mrs. Matkin has served students in the San Antonio area in various capacities: PTA leadership positions at Oak Hills Terrace Elementary, Pat Neff Middle School, and the Northside PTA Council, teacher and supervisor of student teachers at the University of Texas at San Antonio, math teacher at Hobby Middle School, Vice Principal at Adams Hill and Leon Valley Elementary Schools, Principal of Gregorio Esparza *ACCELERATED* Elementary School, and teacher of future administrators at Trinity University and the University of Texas at San Antonio, and instructor in the Masters Online program.

#### CRITERIA

- Graduating high school senior must have attended Gregorio Esparza *ACCELERATED* Elementary School for at least 3 years.
- Student must be enrolled in a Northside high school.
- Minimum 2.0 G.P.A.
- Applicant must provide proof of acceptance to one or more learning institutions. (If acceptance has not been received by the time of application for this scholarship, proof of submission of college application will suffice pending notification of acceptance).

#### SCHOLARSHIP COMMITTEE

- The Committee consists of 7 people:
  - The Committee Chairperson, appointed by the Esparza PTA President, with the approval of the PTA Board. This chairperson will be a non-voting member of the Scholarship Committee.
  - Two Esparza faculty members appointed by the principal.
  - Four parents (members of the Esparza PTA) appointed by the Committee Chairperson.
- Mrs. Matkin will serve as a permanent committee member. In the case of a tie, Mrs. Matkin will cast the deciding vote.
- No committee member can be the parent/guardian of a student who is applying for the scholarship.
- A majority shall constitute a quorum.

## APPLICATION PROCESS

- Applications will be sent to Northside ISD High School Counselors by pony and by e-mail at the beginning of each school year.
- Applications may also be picked up at the Gregorio Esparza *ACCELERATED* Elementary School Office.
- Applications should be sent to the Gregorio Esparza *ACCELERATED* Elementary School Office c/o the Scholarship Committee Chairperson. In a sealed envelope with no return address.
- Applications must be received by the Scholarship Committee Chairperson by March 31st.

## REVIEW PROCEDURES

- The Scholarship Committee Chairperson will collect and copy all completed applications. (Incomplete applications will be returned to the applicant along with a letter of explanation).
- To assure impartiality and anonymity, the Chairperson will block out all references to the applicant's identity and assign each application a number.
- One recipient and one alternate will be chosen.

## NOTIFICATION AND AWARDING OF SCHOLARSHIP

- The recipient's high school counselor will be notified so that the scholarship and a certificate can be announced and presented at the school awards ceremony and at the high school graduation.
- A letter of notification will be mailed to the recipient along with a Proof of Enrollment Form.
- The recipient will be announced at the Esparza Fifth Grade Promotion Ceremony.
- The recipient will be expected to speak to the Fifth Grade students in May at the Fifth Grade Promotion following his/her first year of college.
- The recipient's picture will be displayed on a permanent plaque displayed in the Gregorio Esparza *ACCELERATED* Elementary School foyer. (The recipient's family needs to furnish a 5x7 picture for the display).
- Once proof of enrollment is established, a check for \$1,000.00 will be deposited directly into the student's account at the college/university/post secondary school by the Esparza PTA. If Esparza Elementary has not received proof of enrollment by October 1 of the scholarship year, the scholarship will be awarded to the alternate.

**Gregorio Esparza ACCELERATED Elementary School**  
**MELVA MATKIN PTA SCHOLARSHIP**  
**Application**

Please type or print

Last Name	First Name	MI	Social Security Number
Permanent Street Address		Telephone Number	Date of Birth (M/D/Y)
City	State		Zip Code
Name of School You Currently Attend			Graduation Date (M/D/Y)
List Extracurricular Activities in which you participate: (i.e. sports programs, music programs, language clubs, etc.)			
List Community/Civic Organizations in which you participate: (i.e. church groups, youth groups, Boy/Girl Scouts, etc.)			
List any Honors/Awards you have received (i.e. National Honor Society, Who's Who, etc.)			
Name of College/University You Plan to Attend		Anticipated Graduation Date (M/D/Y)	
Attach High School Transcripts			

**Gregorio Esparza ACCELERATED Elementary School**  
**MELVA MATKIN PTA SCHOLARSHIP**  
**References**

Applicant must provide three separate references each accompanied by a recommendation letter

**Reference 1**

Last Name	First Name	MI	Occupation
Permanent Street Address	Telephone Number		Alternate Number
City	State	Zip Code	

**Reference 2**

Last Name	First Name	MI	Occupation
Permanent Street Address	Telephone Number		Alternate Number
City	State	Zip Code	

**Reference 3**

Last Name	First Name	MI	Occupation
Permanent Street Address	Telephone Number		Alternate Number
City	State	Zip Code	

Applications must be submitted with a typed personal essay (minimum 200 words) stating your educational and career goals and an acknowledgement of any role models or mentors who have inspired or influenced you.

Applicant's Signature	Date

**Gregorio Esparza ACCELERATED Elementary School**  
**MELVA MATKIN PTA SCHOLARSHIP**  
**PROOF OF ENROLLMENT FORM**  
 Must be received by October 1<sup>st</sup>

School Name		Telephone Number
Street Address		
City	State	Zip Code
Grade Level	Enrollment Status (Check One) <input type="checkbox"/> Full Time <input type="checkbox"/> At least Half Time	Recommended Disbursement Date 1 <sup>st</sup> 2 <sup>nd</sup>
Anticipated Completion (Graduation) Dates (M/D/Y)		
<b>SCHOOL CERTIFICATION</b>  <hr style="border: 0; border-top: 1px solid black; margin: 10px 0;"/> Signature of Authorized School Official  <hr style="border: 0; border-top: 1px solid black; margin: 10px 0;"/> Print or Type Name and Title   <hr style="border: 0; border-top: 1px solid black; margin: 10px 0;"/> Date		
(School Seal/Certification)		