



Northside Evening High School
6500 Ingram Road
San Antonio, TX 78238 (210)397-7060

Mr. George McKnight
Director

Dr. John M. Folks
Superintendent

Dear Parents or Guardians:

This letter is to inform you that your student is being excused from attending the remainder of evening classes in order to complete a **MANDATORY** independent study project. This attendance waiver is provided so that your student will have time to conduct appropriate research, consult with experts and/or seek individual assistance so that their project is the best possible.

Your student will be permitted to start the project only after his/her **instructor** determines that **ALL** "in class" requirements have been **satisfactorily** met and that an independent study project is **appropriate** for your student. **After** the instructor approves your student **to begin** the **mandatory** independent study project, your student is not required to attend class **until the project due date**. Please remember, your student should be using this time wisely to complete the project. If your student has questions concerning the project or needs help, the instructor will be available from 5:30-7:00 p.m. on class days (usually Monday, Wednesday, & Thursday).

Before being released for independent study, your student and you (parent or guardian) must **sign** the attached **Project Release Contract** and **return it** to the instructor for approval. **Failure to complete and return the project will result in course failure.** If you have any questions, please call Evening HS office at 397-7060.

Sincerely,

Mr. George McKnight
Director

Due date: provided each session

NORTHSIDE INDEPENDENT SCHOOL DISTRICT

PROJECT RELEASE CONTRACT

Northside Evening High School
6500 Ingram Road
San Antonio, TX 78238 (210)397-7060



Northside Evening High School offers students an opportunity to participate in a project in the course in which they are enrolled. **All students who participate in the project must first complete all required “in class” course work listed in the curriculum guide and be approved by their teacher.**

_____ has completed the required course work and is ready to begin their independent study project.

CURRENT GRADE (from the last progress report) is: _____

The project **Due Date** is: (Day of week) _____
(Date) _____ (Time) **5:30 pm**

Students, who wish to know their final course grade immediately, should check Parent Connection or be in attendance at Evening High School on the last night of the session:

(Day of week) _____ (Date) _____ (Time) **5:30 pm**

I fully understand that I must return to evening high school to submit a completed independent study project on the due date listed above. Failure to submit the project WILL result in course failure.

(Student Signature) (Date) (Parent Signature) (Date)

Student is approved to begin the project: _____
(Teacher)