



21ST CENTURY LEARNING PRESENTS . . .

The Paraprofessional Series

Preparation For State & National Testing

21st Century Learning has developed a series of online video-enhanced courses that prepare paraprofessionals for their role in the classroom in response to the No Child Left Behind legislation. The Paraprofessional Series is designed to support paraeducators in developing competencies for assisting instruction in reading, writing, and math.

All courses are designed as ten, two-hour sessions.

Course 1 – Technology Tools for the Paraprofessional

This course is designed to provide online training for the paraprofessional to use technology tools to enhance student learning in the following areas:

Computer Basics	Checking Online Validity
Software Applications	Ethical and Legal Issues
Educational Applications of Technology	Integrating Technology into the Instructional Environment
Internet Basics	Effective Technology Enhanced Lessons
Web Resources	Constructing Technology Assessments

Course 2 – The Role of the Paraprofessional

This course is designed to provide online training to develop the roles, responsibilities and expectations of the paraprofessional in the classroom in the following areas:

The Highly Qualified Educator	Using Appropriate Resources
Communicating and Working Effectively with Staff	Keeping Accurate Records
Communicating and Working Effectively with Parents	Understanding Legal Requirements
Participating in Professional Development	Professional and Ethical Conduct
Assisting in the Classroom	Understand the Structure of Your State Education System

Course 3 – Classroom Management for the Paraprofessional

This course is designed to provide online training for the paraprofessional to understand effective classroom management strategies in the following areas:

Creating a Positive Learning Environment	Expectations for Student Learning and Effect on Behavior
The Importance of Time Management	Emotional and Psychological Needs of Students
Classroom Management and Student Achievement	Types of Inappropriate Behavior
Classroom Routines and Procedures	Strategies to Prevent Inappropriate Behavior
Managing Transition Time	Corrective Strategies

Course 4 – Reading in the Elementary and Middle School Classroom – A Course for Paraprofessionals

This course is designed to provide online training for the paraprofessional to assist students in acquiring or improving reading skills in the following areas:

Understanding Literacy	Writing and Reading
Learning to Read	Teaching Strategies for Reading
Reading Instruction	Reading Across the Curriculum
Skill Development	Managing the Literacy Classroom
Developing Vocabulary	Assessment and Evaluation in the Literacy Classroom

Course 5 – Writing in the Elementary and Middle School Classroom – A Course for Paraprofessionals

This course is designed to provide online training for the paraprofessional to assist students in acquiring or improving writing skills in the following areas:

Supporting Writing in the Classroom	Process Writing – Revising
Types of Writing	Process Writing – Proofreading
Writing Workshop	Process Writing – Publishing
Process Writing – Selecting the Topic	Teaching Grammar and Spelling Based on Writing
Process Writing – Drafting	Using Technology to Support Writing and Grammar

Course 6 – Math in the Elementary and Middle School Classroom – A Course for Paraprofessionals

This course is designed to provide online training for the paraprofessional to assist students in acquiring or improving math skills in the following areas:

The NCTM Standards for School Mathematics	Problem Solving and Data Analysis
The Learner-Centered Mathematics Classroom	Fractions, Decimals, and Percentages
Numbers and Operations	Tables, Graphs, and Charts
Geometry and Measurement	Assessment in Mathematics
Algebra Learning in the Elementary and Middle School	Mathematics Across the Curriculum

Course 7 – Serving Special Needs Students – A Course for Paraprofessionals

This course is designed to provide online training for the paraprofessional to work effectively with students who have special needs in the following areas:

Understanding the Student with Special Needs	The Individual Education Plan	Legal Aspects
Students with Disabilities	The Admission/Review/Dismissal Committee	
Students in Poverty	Communicating with Parents	
The Limited English Proficient Student	Inclusive Education	
The Gifted Student	Professional Development	
Special Needs Students in the Regular Classroom (2 Sessions)	Modifications in the Classroom	