



Northside Independent School District

DEPARTMENT OF HUMAN RESOURCES

JOB POSTING NUMBER: 0808025

JOB ANNOUNCEMENT

COMPUTER REPAIR TECHNICIAN II

Information & Infrastructure Services

(2 Positions Available)

APPLICATION DEADLINE: Open Until Filled

*****All applicants must complete the accompanying Job Match Profile for full consideration*****

MINIMUM QUALIFICATIONS

- Associate Degree in a computer related field (Preferred)
- One of the following: A+ Certification, MCP Certification, MCDST Certification (Preferred)
- Two years experience in the following:
 - Troubleshooting and repairing of personal computers and computer related equipment
 - Maintaining personal computers and related operating systems and application software
- One year experience in the following:
 - Installation and configuration of personal computers and applications to work in a Local (LAN) and Wide (WAN) Area Network operation
- Troubleshooting and repairing of Apple computers. (Preferred)
- Must have a Valid Texas Drivers License
- Must have satisfactory outcome of fingerprinting check prior to starting employment. Non-refundable fee paid by employee.

SPECIAL KNOWLEDGE/SKILLS/ABILITIES

- Good interpersonal skills
- Must be proficient in English (written and verbal skills)

ESSENTIAL FUNCTIONS

1. Test, troubleshoot, and repair Windows and Apple computers in addition to related equipment.
2. Install, configure, and maintain Windows, Apple, and Novell operating systems and application software for personal computers.
3. Document and Report Repair Activities and Results
4. Assist in management and administration of the school media management systems.
5. Must be able to work overtime as necessary.
6. Perform other duties as assigned.

PHYSICAL DEMANDS/WORKING CONDITIONS

Lifts 20-30 pounds frequently, 30-50 pounds occasionally, more than 50 pounds infrequently with assistance. Moderate walking, standing, stooping, kneeling, bending, twisting, reaching and sitting. Subject to visual acuity, speech/hearing, hand/eye coordination and manual dexterity to perform the essential functions.

REPORTS TO: Technology Support Supervisor

TYPE OF ASSIGNMENT: Full-Time, Non-Exempt

MINIMUM DAILY RATE: \$131.56

WORK DAYS: 226

PAY GRADE: J4

NOTE: *Individuals recommended for hire to an Instructional Assistant position or any other position requiring SBEC certification will be required to submit appropriate application and fee to obtain certification.*

NORTHSIDE INDEPENDENT SCHOOL DISTRICT OFFERS EXCELLENT FRINGE BENEFITS!

Internal Applicants – Submit a Job Match Profile form (available in Human Resources or at www.nisd.net).

External Applicants – Submit a completed Application for Auxiliary and Classified Employment, a Job Match Profile form (available in Human Resources or at www.nisd.net) and copies of required credentials to support the qualifications as posted in the job announcement.

Only those persons who meet the minimum qualifications as posted, and submit a completed application for employment, with supporting credentials will be considered for the position. The complete application packet should be submitted/mailed to:

FOR HR USE ONLY
PCN: P6S0J511 00006
P6S0J511 00008

Northside ISD
Human Resources
5617 Grissom Road
San Antonio, TX 78238

rev. 02-08 PL