



# Northside Independent School District

## DEPARTMENT OF HUMAN RESOURCES

**JOB POSTING NUMBER: P0608131**  
**REPOSTED**

### **JOB ANNOUNCEMENT**

#### **STAFF OCCUPATIONAL THERAPIST**

**Nellie M. Reddix Center**

**Closing Date: Open Until Filled**

#### **JOB DESCRIPTION**

The Occupational Therapist, under the direction of the Program Coordinator, shall provide occupational therapy services to students, families and school personnel. Services will include student evaluation to determine necessity for occupational therapy services and the provision of comprehensive services that are educationally related.

#### **EDUCATION AND CERTIFICATION REQUIREMENTS**

- Occupational Therapy Degree
- Licensed to practice occupational therapy in the State of Texas
- Must have satisfactory outcome of fingerprinting check prior to starting employment. Non-refundable fee paid by employee.

#### **DUTIES AND RESPONSIBILITIES**

1. Provide occupational therapy services to NISD students using the District's school-based practice model.
2. Maintain appropriate and required documentation of services to students.
3. Provide required supervision of the Occupational Therapy Assistant (OTA) and other program personnel.
4. Develop and provide inservice/training to NISD staff and families, as requested.
5. Supervise occupational therapy students and affiliates, as assigned.
6. Maintain appropriate documentation to enable the District to meet Federal, State, and local funding requirements, as well as all other documentation that may be requested by the District from time to time.
7. Maintain all required State licenses as may be required for the performance of his or her duties under this contract.
8. District-wide travel to multiple work locations as assigned requiring personal vehicle and valid driver's license.
9. May be required to lift and transfer students and assist with positioning students with physical disabilities.
10. Perform other duties as assigned.

#### **TERMS OF EMPLOYMENT**

**SALARY:** \$28.63 - \$36.08 Hourly Rate    **PAY GRADE:** A30    **WORKDAYS:** 190

**FOR HR USE ONLY**  
**PCN: P6C4C411 00005**

+ Stipend (\$1,900)

(Salary to commensurate with experience)

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For consideration, interested persons and NISD Classified/Auxiliary personnel must complete a Professional Online Application at [www.nisd.net/hr](http://www.nisd.net/hr), and submit a Letter of Intent form and resume. NISD Professional personnel need only submit the Letter of Intent form and resume. Submit your Letter of Intent form and resume, no later than the closing date, to:

**Northside ISD - Human Resources Department**  
5617 Grissom Road  
San Antonio, Texas 78238  
(210) 397-8600

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*Northside ISD is an Equal Opportunity Employer*

**Rev. 12-07 PL**