



# Northside Independent School District

## DEPARTMENT OF HUMAN RESOURCES

POSTING NUMBER: 0705003

### GENERAL EMPLOYMENT NOTICE

### YOUTH LEADER INSTRUCTOR VACANCIES

#### Adult & Community Education Department

#### (Potential Openings)

Potential vacancies may exist throughout the course of the employment year in the following areas:

- **After School Program**

This program consists of educational, health, enrichment, social and recreational opportunity sessions that takes place after regular school ends. Typical afternoon work hour schedule consists of 2:30 or 3:30 p.m. to 6 p.m.

Applications are accepted year-round, persons interested in such possible vacancies are encouraged to complete and submit an Auxiliary/Classified pre-employment application and other required paperwork. **PLEASE INDICATE ON THE APPLICATION THE ABOVE JOB POSTING NUMBER. IF INTERESTED IN MORE THAN ONE, PLEASE INDICATE ALL NUMBERS ON THE APPLICATION.** Identified below are the MINIMUM QUALIFICATIONS for the position; however, additional qualifications may be required depending upon the type of specific position.

#### **YOUTH LEADER**

- High School Diploma or GED
- Experience working with youth
- Must have satisfactory outcome of fingerprinting check prior to starting employment. Non-refundable fee paid by employee.

#### **PHYSICAL DEMANDS/WORKING CONDITIONS**

Lifts 5–10 pounds frequently, 10–50 pounds occasionally, more than 50 pounds infrequently. Maintain emotional control under stress. Moderate walking, standing, stooping, kneeling, bending, twisting. Work indoors and outdoors in varying climate conditions. Subject to visual acuity, speech/hearing, hand/eye coordination and manual dexterity. May be required to work more than 40 hours during the workweek.

**REPORTS TO:** Program Coordinator

**TYPE OF ASSIGNMENT:** Part-Time, Non-Exempt

**MINIMUM HOURLY RATE:** \$10.00

**WORK DAYS:** Varies

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**Internal Applicants** – Submit a Job Match Profile form (available in Human Resources or at [www.nisd.net](http://www.nisd.net)).

**External Applicants** – Submit a completed Application for Auxiliary and Classified Employment, a Job Match Profile form (available in Human Resources or at [www.nisd.net](http://www.nisd.net)), and copies of required credentials to support the qualifications as posted in the job announcement.

*Only those persons who meet the minimum qualifications as posted, and submit a completed application for employment, with supporting credentials will be considered for the position. The complete application packet should be submitted/mailed to:*

Northside ISD  
Human Resources  
5617 Grissom Road  
San Antonio, TX 78238

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