

Science & Engineering Academy Parent Support Group Constitution

Article I

Section I: This organization will be known as the:

Science & Engineering Academy Parent Support Group.

Article II

Section I: The aims and purposes of this organization shall be:

Provide an organization that will foster good communication between parents, students and teachers, encourage parental involvement in student activities, and support the aims of the Science & Engineering Academy at John Jay High School.

Article III

Section I: The qualifications for membership to which every member must conform shall be:

Members must be a parent or guardian of a student enrolled at the Science & Engineering Academy at John Jay High School and pay yearly dues of \$5.00.

Section II: The limitations on membership shall be:

A parent or guardian of a student enrolled at the Science & Engineering Academy at John Jay High School who attends at least one regular meeting during the school year and pays the annual dues will remain a member in good standing for the remainder of the said school year.

Section III: The method of accepting members shall be:

Any parent or guardian of a student enrolled at the Science & Engineering Academy at John Jay High School who so desires to become a member and attends at least one regular meeting will automatically be considered a member in good standing for the current school year upon receipt of the annual membership dues.

Article IV

Section I: The officers and their duties shall be:

President - Presides over meetings

Vice-President - Assists president and fills in for the president when needed

Secretary - Records meetings

Treasurer - Keeps financial records

Parliamentarian - Oversees rules of order and that they are followed

Section II: The method and time for the selection of officers shall be:

1. The highest-ranking officer from the previous year who is still in good standing will be acting president and is allowed to appoint members to temporarily fill any vacant offices as needed until new elections are completed.
2. Nominations will be heard during the 1st regularly scheduled meeting of each new school year.
3. Nominees may make a statement of intent to seek office on the 2nd regularly scheduled meeting of each new school year.

4. Membership vote and sponsor approval will be held on the 3rd regularly scheduled meeting of each new school year.

Article V

Section I: The amount and time of collection of dues shall be:

Dues will be collected on an ongoing basis for new members beginning with the first regular meeting of the Parent Support Group. Memberships will be renewed annually.

Section II: The purpose of collecting dues shall be:

All funds will be deposited into the Science & Engineering Academy Student Activities Fund to raise monies for general student activities and scholarships.

Article VI

Section I: The scope of the activities of the organization shall be:

Campus held meetings the 1st Wednesday of every month in which school was in session.

Section II: Estimated number of members to attend meetings: 12

Article VII

Section I: The long-term project of this organization to be undertaken shall be:

Establish a scholarship fund

Build a support network for parents and students including but not limited to:

Peer tutoring

Transportation

Club involvement

UIL competition attendance

Develop a system of communication between parents to address important issues facing the Science & Engineering Academy.

Article VIII

Section I: The method and procedure for ratification of the constitution shall be:

The constitution will be reviewed annually at the 1st regular meeting of Parent Support Group of each school year. Any changes to this constitution as defined in Article IX will require ratification by a majority vote of the members present and must be approved by the organization's sponsor. A motion for a vote of ratification must be heard and seconded during a regular meeting of the Parent Support Group prior to ratification.

Article IX

Section I: Provisions for amending this constitution shall be:

Proposals for amendment to this constitution will be discussed in any regular meeting where a motion for amendment is heard and seconded by any member in good standing. Amendments must receive a majority vote of all members in good standing and be approved by the organization's sponsor.