



SANDRA DAY O'CONNOR HIGH SCHOOL

Pre-Registration Information and Procedures

It is now time to sign up for courses for the 2009-2010 school year. Choosing courses for high school will give you many opportunities to practice good decision-making skills. Courses that you select will not only contribute to graduation requirements but will also help you prepare for post secondary schools, training and/or work. Courses not only offer you an opportunity to learn about various subject areas but will also open new areas of interest to explore. *Involve your teachers, counselor and your parents. Choose courses carefully and with your future in mind.*

This year pre-registration will take place through simulcast and online entry. Students will view the simulcast and participate in online registration through Social Studies classes. The dates for pre-registration are as follow:

Wednesday, February 4, 2009	Simulcast/Card Run Day
Thursday, February 5, 2009.....	Card Run Day Continued
Friday/Monday- February 6-9, 2009	Cards due to Social Studies Teacher
Tuesday, February 10, 2009.....	Juniors- Online Entry
Wednesday, February 11, 2009.....	Sophomores- Online Entry
Thursday, February 12, 2009	Freshman- Online Entry
Friday, February 13, 2009	Make-up for absent students in Career Center

On February 4, 2009, students will receive a course selection card and will carry it with them to all classes on Thursday, February 4 and Friday, February 5. Students may, at that time, obtain teacher approvals for core academic courses (English, math, science, and social studies), foreign languages and electives. The completed card must be submitted to the students' Social Studies teacher by the designated online entry date. **YOU MUST HAVE YOUR CARD COMPLETE AND RETURNED BY YOUR ASSIGNED DATE OF ONLINE ENTRY OR YOU WILL COMPLETE ONE THAT DAY.**

Most signatures for course approval can be obtained as the students follow their daily schedules. All other signatures can be documented on the Course Approval Form in order for enrollment to be complete. It is highly recommended that students use this form in order to meet the online entry deadline. Use the teacher locator list to help you locate "specialty course" teachers.

Course signatures are required BEFORE online entry!!! You will not be able to enter requested courses without appropriate approvals and signatures from teachers.

Students have a big impact on course offerings and should, therefore, select courses with care. Students' enrollment in various courses is a good indication of student interest. A master schedule is developed, and teachers are assigned classes based on student enrollment. After the master schedule is in place, it

will be very difficult to obtain schedule changes.

After June 5, 2009, changes will be made for urgent and substantiated reasons only. Students are encouraged to talk with counselors and/or visit the Career Center to obtain college admission and/or career information before finalizing course selection. Counselors will be in the classroom(s) on Card Run Day and will not be available in the Office.

IMPORTANT INFORMATION REGARDING COMPLETION OF COURSE CARD:

**PHYSICAL EDUCATION
REQUIREMENTS**

All students must earn at least 1½ credits of physical education, ½ of which includes PE Foundations. Students who are meeting all PE requirements through athletics, spirit organization and/or an appropriate waiver will not need to take Foundations. Sophomores who have not earned at least ½ credit of PE must be enrolled in a PE course or the appropriate waiver even if plans are in place to enroll in summer, night school, or correspondence to earn credit.

TECHNOLOGY APPLICATION CREDIT

All students will have to earn a technology credit for graduation. Next year's seniors must sign up for a computer course if this credit has not been earned. A list of first-

year computer courses is provided on the course selection card.

SUMMER SCHOOL

Summer school dates will begin in June thru August. The location will be announced at a later date. Summer school pre-registration will occur at O'Connor beginning in April and ending in May. Forms can be obtained from the counselor in April. Fees are to be paid to the O'Connor bookkeeper. Regular summer school registration dates will be in June. Session 5 Night School dates TBA also. Session 5 Night School will last about four weeks, Monday through Friday from 5:30-9:30 p.m. Night School registration dates are forthcoming. Students will need to obtain a registration form from the counselor before attempting to enroll.

DUAL CREDIT OFFERINGS AND APPLICATION PROCESS

DUAL CREDIT OFFERINGS

Selected courses will be offered which allow students to earn college credit while concurrently earning credit for high school graduation. Dual credit offerings have been designated on the course selection card by the word "Dual" immediately following the course titles. To qualify for enrollment in dual credit courses, students must meet ONE of the following:

1. Take the THEA (Texas Higher Education Assessment) test and earn minimum qualifying scores of: writing-220, essay-5, math-270) and reading-230. Scores will vary per course. Registration information is

available in the Career Center.

2. Pass all sections of Exit or sophomore-level TAKS with a minimum scale score of 2200 - math and 2200 - English Language Arts, and writing subsection - 3.
3. Take the Accuplacer (alternate THEA) and earn: English essay - 6 (minimum and 80+ sentence skills), Reading - 78, and math - 109. The Accuplacer will be given at O'Connor on March 5th and March 26th after school until about 7:30 p.m. in the H-Bldg. computer labs. Students may sign up in the Counseling Office. Sign up is on a first-come, first-serve basis. Students who do not test at O'Connor must contact Northwest Vista

College at 348-2059 to schedule the Accuplacer testing. April 17th is the last date that the Accuplacer can be taken at NVC. **When taking the Accuplacer, students will need a picture ID, \$15 fee and social security number.**

4. Current dual credit students **must** fill out the one page application to remain eligible to take dual credit courses.
5. Current juniors may take the ACT and be exempt with a composite score of 23. Students who take the ACT on April 2004 and later will need to earn a minimum of a 19 on the math and/or English plus a composite score of 23. The SAT Test can also be taken and students can be exempt with a minimum 1070-combined score. Students who take the SAT after April 2004 will need to earn a minimum of 500 on the math and/or verbal and a composite score of 1070. No standards have been set yet to include the new SAT writing section. Students may register for the THEA, ACT and SAT on-line or pick up registration material in the Career Center.

A maximum of two credits of dual-credit courses can be taken per year. Students wishing to take three dual credit courses must obtain an application from their counselor. Effective 2009-10, students must pay for the third class.

NVC will be on campus on February 17th to start the application and registration process. Students will be given information about the online process. The online application will be available in March. Students who are currently enrolled in a dual credit course and would like to re-enroll next year will obtain all necessary forms from their current dual credit teachers. All

completed forms are due in the counseling office by February 27th. Northwest Vista will be on campus to pick them up on March 2nd. A consent form must be completed in order for OHS to release an official transcript to Northwest Vista.

CAREER AND TECHNOLOGY APPLICATIONS

Students interested in applying for the following courses will need to complete a career and technology application prior to enrollment: Horticulture, Agricultural Mechanics, Independent Study In Technology Applications I & II, Technology Systems II and III, Early Childhood Professions I & II, Culinary Arts I & II, Fashion Design I & II, Business Career Prep. Training I & II, Family and Consumer Science Career Prep. I & II, Marketing Dynamics Co-op, Marketing Management Co-op, and Agricultural Career Pre. I & II.

To apply for enrollment in these courses, students must:

1. Be at least 16 years old and will be in the 11th or 12th grade next year.
2. Have his/her own transportation. Required for COOP only.
3. Pick up application form from counselor or career & technology teacher.
4. Complete the application by printing or typing. Do not omit items.
5. Obtain Parental approval before applications are processed.
6. Submit the completed application to the appropriate teacher in the room(s) provided on the front of the application.
7. Make sure that the career and technology teacher signs the Course Approval Form. Attach it to the course selection card by online entry date.
8. Teachers will provide job leads, and students may assist in finding employment, but finding employment is the student's responsibility.