

ANTICIPATED MOVE INFORMATION

The purpose of the Northside ISD Anticipated Move procedure is to avoid multiple changes of a student's school assignment during a school year. An Anticipated Move Contract permits a family to enroll a child at the school (or the cluster campus, if in elementary school) in the attendance area in which the family will be moving during the school year. A Contract may be obtained at any time during the summer months, but when school is not in session, the child's name shall be placed on a waiting list until a week before the beginning of the school year. On that date or throughout the year, if space is available, the student shall be permitted to enroll. If space is not available, the student shall be assigned to a cluster school. The student may be ineligible for participation in UIL activities until residency has been established.

Anticipated Move transfer requests must be submitted to the Office of Pupil Personnel. A valid sales or lease contract, signed by all parties, and a document showing a closing or occupancy date on or after the first day of school must be included at the time the request is submitted.

A student who lives outside Northside boundaries may enroll, tuition-free, for 30 school days provided that a Tuition Agreement for payment of tuition beyond the 30 school day tuition-free grace period has been approved and processed.

May an Anticipated Move Contract be used during the summer months to enroll a child before the beginning of the school year?

No. Children who live in a school's attendance area before the beginning of the school year receive enrollment priority over students who are moving into the attendance area after the beginning of the school year.

If the child is in secondary school, space will be available and the child shall be enrolled.

If the child is in elementary school, the child's name will be placed on a list in the order that the Anticipated Move form is received by the school. If space is available the week before the beginning of school, the child's registration will be processed and the child will be placed on a class list. If space is not available, the child may be referred for enrollment at the cluster campus.

If a move from one attendance area to another is made over the summer, does a family need an Anticipated Move Contract?

No. If a family had moved into a school's attendance area over the summer, the family need only show that proof of residence to the school at or before the beginning of the school year in order to enroll the child.

May a family obtain an Anticipated Move Contract during this current school year in order to secure a slot for a child for a subsequent school year?

No. The purpose of the Anticipated Move Contract is to permit a parent to place a child during the current school year rather than make multiple changes during the coming school year.

Does an Anticipated Move Contract guarantee that a child will attend the child's regular campus?

No. Since elementary school class enrollments are limited by law, if a child's school is closed to transfers in the child's grade level, the child may be required to attend a nearby cluster school until such time that space becomes available at the child's regular school. Should this situation occur, transportation to the cluster school will be provided by the District

What is the school's responsibility for processing an Anticipated Move Contract?

Pupil Personnel will give the parent 3 copies of the Anticipated Move Contract and will instruct the parent that the top copy (White) is for the parent's records and the other two copies (yellow and pink) are to be given to the school at the time of registration. The school shall enter the child's Enrollment Date upon admission.

Once residency has been assumed, the parent must show proof of residency to the school (driver's license, utility bill, voter registration certificate, etc.) At that time, the school shall enter the Actual Move-In date on the pink copy and forward it to Pupil Personnel.

Should you have any questions about anticipated move contracts, please contact Pupil Personnel at 397-8695.