



John Paul Stevens High School Project Graduation 2010

October 20, 2009
Secretary's minutes

I. First meeting of the 2010 Project Graduation was held September 29, 2009. Meeting began at 6:40 pm. Welcome by Patricia Hullin, coordinator. Laura Hinton and Rose Garza were introduced as secretary and treasurer.

II. Explanation of Project Graduation

A. In years past, too many deaths following graduation...Project Graduation began as a way to keep graduates off the street & safe. A big party after graduation- - perhaps the last time to celebrate with your friends. This event is only for seniors.

III Venue

A. Shady Oaks Ranch in Cibolo. Standard package includes: food available all night; inflatables; [bungee run etc.] miniature golf; karaoke; pool tables movie; & can be designed around a theme [luau ...]

1. As more money is raised, other activities such as casino [includes attendant] and rock climbing can be added.

B. Goal to raise \$18,000 – to pay for venue, buy prizes, & add-ons.

We are behind where the class of 2009 was at this point

C. Security will be on site to turn away any outside visitors. No other schools will be at this venue. No pillows, no backpacks. Parent Volunteers may be needed.

D. Buses will leave from Stevens HS. Event will run 11pm- 5pm. Tickets cost \$30.00 until January 30, 2010. Turn in ticket money to Lisa Miles in Stevens office. The night of the event - \$60.00.

[?] "How many students attended last year - - - Approx. 200 students, many were buying tickets that same night.

E. Opportunities for students

1. If student raises more than \$300.00 they will earn a free ticket [the pre-purchased ticket price can be refunded back to student]

2. for every \$50.00 student raises, student will be placed in prize drawing.

IV. Fundraising Discussion

A. Marie Callender's Pie gift certificates – orders taken on form [on PG website] JPSHSPG pays \$7.59 the difference of the pie sale goes to PG. If you need the certificate for a certain date, please note that on the form. Lisa Miles Steven's front office is the point of contact

[?] "What arrangements have been made for the holidays?" - - may need to set a deadline for order placement

B. Restaurants – Stevens P.G. night -* need someone, perhaps a committee to take charge of this.

C. Corporate & prize donations - *small committee needed to solicit monetary donations & prize donations.

1. For some companies, Sept/ Oct may be cut off for monetary donations.

D. Snack shack – outside school. Every group has an opportunity to sell snacks after school *Parents will be needed to assist!

E. Wash Tub- JPSHSPG/ student buys for \$5.00 sell the coupon book for \$10.00

F. Gourmet lollipops – Big seller! 60 in a bag. Sell 2/\$1.00. Can not sell during schools hours

G. T-shirt sale –proposals will presented at the next meeting.

H. Rummage sale – sellers buy a spot for \$10.00 – proceeds of 'spot sales go to PG

1. Robinsons will coordinate this event. DJ services may be used at this event.

[?] "Can DJ services be raffled off?" - - will need to check into this.

[?] Will security need to be hired for rummage sale?" - -not if we have enough parents there.



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I. Suggestions, Questions & Discussions

- [?] "What about bake sales?" - - - any food sold on campus must be commercially made. Homemade items can be sold off-site & proceeds go to PG
- [?] "Candy bars?" - - - not on campus
- [?] "BBQ plates?" - - -labor intensive, requires pre-planning, all food must be prepared in a licensed facility
- [?] "What about sales during festivals?" - - -PG can have a booth; will check with Mr. Epson for date
- [?] "Concessions for J.V. volleyball, football, soccer..." - -Kenneth will check with athletic boosters
- [?] "Can we sell food items at games?" - - -no, competes with existing concessions
- {?} "Pump gas for tips?" this was done in another state...we raised \$1,300 - - - safety may be an issue
- [?] "Work as gift wrappers for tips" - -we would need to get wrap, tape, ribbon etc. donated
- [?] Work in resaurants – shadowing wait staff for tips
- [?] Birdies for charity - -must be submitted in the Spring
- [?] "Do we have tax forms/donation forms for businesses who wish to donate? - -yes, they are on the website

Next meeting October 20, 2009

IT STARTS HERE!