



Northside ISD

Library Materials Reconsideration Form

Please complete this form (electronically or on paper) and return to the principal for the campus from which the concern originated. A Library Material Review Committee will be formed to consider this complaint, and their report will be forwarded to the Board of Trustees for a final decision. You will be made aware of all steps in this process, be permitted to provide input during the meeting of the Library Material Review Committee, and a copy of the final decision will be sent to you.

Name: _____ **Date:** _____

Email: _____ **Phone:** _____

Street Address: _____

City: _____ **State:** _____ **Zip Code:** _____

School District: _____

Campus: _____

Select all the following that apply:

Parent/guardian of student enrolled in the district

District employee

District resident

If you are a spokesman for anyone other than yourself or your immediate family, please name the group or organization you are representing. NAME OF ORGANIZATION:

Library Materials Reconsideration Form Instructions

1. Part I: Enter the title of the text, author, ISBN (if known), and your concerns regarding the material [see next page].
2. Part II: Follow the instructions for submitting the Library Materials Reconsideration Form.

Library Materials Reconsideration Form, page 2

Part I: In the space below or in a separate attachment, provide the title of the text, author, ISBN (if known), and your concerns regarding the material. If submitting a separate attachment, please indicate below that there is an attachment. Please answer all questions fully.

1. Title: _____

2. Author: _____

3. ISBN (if known): _____

4. How was this book brought to your attention?

5. Did you read the entire book? Yes No

a. If not, delay completing this form until you have read the material.

6. Please summarize the book (in your own words)

7. Have you conferred with the principal and/or librarian regarding this material?

a. Yes No Date of conference: _____

8. Describe those aspects of the book to which you object:

a. Specific passages, quotations, or words (Please provide page numbers.)

b. The basic theme or message

c. Other aspects

9. What would you recommend be done with this book?

My child will not be required to read this book

Remove from **elementary** schools

Remove from **middle** schools

Remove from **high** schools

Other (specify)

10. For what age group, if any, would you recommend this book? _____

11. What book would you recommend to replace this one?

Part II: Submitting the Library Materials Reconsideration Form

Thank you for your cooperation in completing this form. Please submit this form to the principal of the campus from which your concern originated. You will be notified of all action taken by the District concerning this reconsideration.

PRINCIPAL'S NAME (please print) _____

PRINCIPAL'S SIGNATURE _____

DATE _____