



**Northside Independent School District
Unclaimed Property < \$100 Owner Claim Form**

1. One claim per form.
2. Yellow highlighted fields are required.
3. To complete the form electronically, the form must be downloaded and opened in Adobe prior to entering data.
4. Documentation will be required to confirm identity.

CLAIMANT INFORMATION			
Name: (Last)	(First)	(Middle)	(Maiden Name)
Additional Name: (Last)	(First)	(Middle)	(Maiden Name)
Current Mailing Address			
City		State	ZIP Code
Daytime Phone (Area Code + Number)		Fax Number (Area Code + Number)	
E-mail Address			
Employee or student number (if available)		Claim Amount	Campus/Department
Indicate your preference below:			
Send Check to above address		Donate Funds to NISD Education Foundation	

PROPERTY INFORMATION		
Property ID	Check / Account No.	Claim Amount
Reported Property Owner		
Property Type		
Year Reported	Check / Transaction Date	

The named Claimant hereby certifies that this claim for property presumed abandoned is valid and just, that all statement herein are true and correct, and that upon payment of this claim said Claimant will indemnify and hold harmless the Northside Independent School District and its employees from any damages, claims, or losses of any kind resulting from the payment of the above property to the Claimant.

sign here	Claimant's signature	Date:
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--INTERNAL USE ONLY--		
Decision	Amount Claimed	Account number: (select one) <input type="checkbox"/> 00000-199-00-2111-11-000-00-000- <input type="checkbox"/> 00000-240-00-2111-11-000-00-000-
	Decision By	Date
		Claim Number

Mail to	Northside ISD Treasury - Unclaimed Property 5900 Evers Road San Antonio, TX 78238
E-mail to	Accounting@nisd.net

If you have any questions regarding Unclaimed Property, call 210-397-8675 press option 2, then option 2 or e-mail – Accounting@nisd.net