



ECHS LEADERSHIP MEETINGS

–INTERNAL–

Spanish Credits, Recruiting, Application, Staffing Updates					
Date	25 Aug. 2025	Time	2:00 pm	Location	Jay High School
Attendees	Teresa Cuellar-Hernandez, Theresa Long, Jill Hackney, Jerry Woods				

Spanish 3 Dual Credit vs. Spanish 4 AP

- Need for clarification from Northwest Vista regarding credit for AP exam (J. Hackney)

Parent Nights

- Recruiting will be a collaborative effort between Jay HS admin and Jill Hackney
- Recruiting will take place at each high school
 - Nov. 5: Stevens
 - Nov. 6: Holmes
 - Nov. 12: Jay
 - Nov. 19: Marshall
 - 6:30 PM - 7:30PM
- A. Lopez, current SPCH/EDUC teacher, will assist with parent nights
- Students in SPCH/EDUC this year will also assist; Mrs. Lopez will select and prepare students

Application updates

- Due in December
- Google Form
- Include Spanish translation

Plans for hiring program coordinator

- Program coordinator will need be hired next semester
- Job posting outline (J. Hackney)
- Outcome Based Measurement - OBM's
- Meet with Superintendent and HR Director in October regarding creating position (J. Woods)

Teachers for next year

1. Art: Determine timeline for hiring at next meeting

2. U.S. History: Already on staff

Crosswalk Revision, Staffing, Recruiting Updates					
Date	29 Sept. 2025	Time	3:30 p.m.	Location	Jay HS
Attendees	Theresa Long, Teresa Cuellar-Hernandez, Christa Martinez, Amber McWilliams, Tabitha Lightell-Bazaldua				

Course Crosswalks

- Approval of NVC degree audit review allows for changes to course crosswalks
- STEM and Non-STEM tracks and differences

Staffing

- Position for Fine Arts Dual Credit instructor to be posted in the Spring

ECHS Feeder Expansion, Recruiting/Communication Plans					
Date	2 Oct. 2025	Time	3:30 p.m.	Location	Central Office
Attendees	Jerry Woods, Jill Hackney, Julie Morgan				

Target Audience: Expanding Access

- For the 26/27 academic year, ECHS applications will be open to students at middle schools feeding Brennan, Taft, and Warren (in addition to the original four). Schools selected based on Eco-Dis data.
- Middle school principals will be notified about the expansion at October meeting (J. Hackney)
- Additional parent nights to reflect expansion have been scheduled:
 - Nov. 4: Taft
 - Nov. 13: Brennan
 - TBD: Warren

Communications

- Cabinet approved new ECHS logo.
- Meeting with Communications Department about publicity/recruiting materials (J. Hackney)

Course Crosswalks

- Revision of STEM and Non-STEM Crosswalks and four-year plans per approval of NVC.

Course Failures, Artifacts, Staffing					
Date	9 Dec. 2025	Time	10:00 a.m.	Location	Jay High School
Attendees	Teresa Cuellar-Hernandez, Theresa Long, Jill Hackney, Julie Morgan, Christa Martinez, Amber McWilliams				

Course Failures

- Failures affecting pre-requisites
- Students not on track to earn their degree will still be expected to take all required courses according to the ECHS degree plan.
- If high school graduation is at risk, students can be removed from ECHS, if college graduation is at risk, they can stay and will not be a part of the percentage that receives the degree.

26027 Enrollment Update

- Next steps (C. Martinez)
 - Mass messaging to next year's prospective candidates
 - Contact interested students
 - Email all families who have completed the enrollment form confirming receipt and encouraging recruitment of friends.

Review of ECHS State Requirements

- 75% to stay in the program
- 45% to complete and receive their Associates Degree

Artifact check-in

- Required Artifacts document
- Items in red should be drafted by next coaching meeting (Jan. 20)
- Homework?

Staffing

- Program Coordinator position to post in January
- Fine Arts Teacher position to post in January
- Already have history dual credit teacher
- Spanish dual credit teacher to post upon retirement of current teacher

Program Coordinator, Staffing, Artifacts, Enrollment Timeline					
Date	13 Jan. 2026	Time	10:00 a.m.	Location	Jay High School
Attendees	Teresa Cuellar-Hernandez, Theresa Long, Jill Hackney, Julie Morgan, Christa				

	Martinez, Amber McWilliams
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ECHS Program Coordinator Interviews

- Panel decisions
- Interviews Tuesday, January 20 starting at 10:00 a.m.

Posting For Art/Theater

- Timeline for posting
- Fine Arts Specialist can help publicize

Artifact Review

- Enrollment procedures: includes specific dates of campus visits
- Student-facing flyer for 8th grade visits
- Lottery System
- Master Schedule: School master schedule
- TSIA schedule and prep
- Revision: include summer bridge information
- Next steps: send PDFs to coach prior to next coaching session

Four- Year Plan: Status Check On Dual Credit Staffing

- Post for dual credit Spanish on retirement of current teacher
- Dual credit history: staffed for next year; may need additional teacher for 27-28
- Immediate need: Art/Theater
- 2027-28: Will need several positions as first program cohort moves into junior year

Application/Enrollment Timeline

- Friday: Send enrollment confirmation letter on Feb 2 (aligns with magnet timeline)
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Artifacts, Staffing					
Date	16 Mar. 2026	Time	2:00 p.m	Location	Jay High School
Attendees	Jill Hackney, Julie Morgan, Amber McWilliams, Theresa Long, Christa Martinez, Teresa Cuellar-Hernandez				

Induction for Class of '30 Cohort

- March 31, 2026 @ 6:30 p.m.
- Invitations have gone out to families of c/o '29 and '30 cohorts
- Backdrop for photos has been ordered

Current enrollment for 26-27

- Approximately 120

Artifact Review and discussion

4.7 Calendar of TSIA scheduled test admin dates, sign-up process, and intervention expectations

- Advanced Academics will fund extra duty pay for Summer Bridge (two days)
- Campus will fund chaperones for Summer Bridge
- Concern: students who meet eligibility through dual credit enrollment–will OBM be affected?
Explore relationship among eligibility/TSI/OBMs

Aggregate reports of TSIA exam performance

Testing calendar & schedule for SAT, ACT, or other CR assessments

5.1 Bridge program curriculum & schedule

Will hand out hard copy at induction

5.6 Calendar of enrichment events and family outreach events

Staffing Update

- Fine Arts position posted