

Why is this important?

The use of personal electronic devices such as cell phones and earbuds disrupts learning and causes distraction.

The use of personal electronic devices contributes to conflict and inappropriate social interactions as students use their devices to communicate with others.

The use of personal electronic devices contributes to privacy issues when students record adults, peers, and themselves.

Zones

Red: Classroom - Students may not use their Personal Electronic Devices (PED) for any purpose, including music. If devices are needed for learning, students will utilize their Chromebooks.

Yellow: Hallway - Students may access their personal electronic devices with caution and safety awareness. Staff will address safety concerns such as walking without looking up and students stopping in the hallway.

Green: Students may use their personal electronic devices when seated in arrival areas or at lunch tables.

Classroom Strategies

Remember - Students may not use their personal electronic devices for any purpose in the classroom. Cell phones and earbuds must remain out of sight at all times during class.

1. When students arrive, teachers will instruct them to place their personal electronic devices in an assigned pocket in the classroom's device holder. Each student will use his or her assigned pocket number on a daily basis. Students are not required to place their phones in the pockets, so teachers will not demand that they do so. Teachers will track which students utilize the pockets for their devices and offer incentives as directed by the PBIS cell phone task force.
2. At the beginning of each class, thank students who placed their devices in the pockets. Remind all students that they are not permitted to access their phones during class, nor should they have earbuds in their ears at this time. Teachers will place students' devices in an area not easily accessible to students.
3. At the end of each class, teachers will distribute phones to students in an organized fashion, resulting in a staggered release. For example, "Students 1-4 may retrieve their phones and are dismissed." Students who do not turn in their phones will wait to be dismissed after those who chose to do so.

Addressing Noncompliance

Remember - The campus expectation is that students' personal electronic devices remain out of sight and out of use for the duration of each class. Teachers may provide a general reminder as class begins, but students will not receive warnings for non-compliance.

1. If a student accesses his/her device during class, the teacher will:

- a. request that the student put his/her device in the device pockets or on the teacher's desk AND
 - b. contact the student's guardian. This contact may occur at the end of the day and take the form of a phone call, text message, or email. This contact should be documented in CMS, in the "Learning Plan and Teacher's Notes" section.
 - c. If the student complies with the first request, the teacher will return the student's device at the end of the class, dismissing the student last.
2. If the student is noncompliant with the request after an appropriate amount of non-confrontational wait time, the teacher will:
 - a. complete the actions described in the classroom ladder
 - b. assign the student to teacher-assigned after school detention.
3. Please note that students refusing to turn in their devices remain in class UNLESS their behavior escalates to the point where it is disrupting learning. Examples include interrupting instruction to argue in a way that is unresponsive to planned ignoring or loudly encouraging other students to access their devices. If this type of behavior occurs and the teacher cannot redirect the student, then the teacher may contact administration to remove the student. In this event, the teacher will write a referral for insubordination.