

STEP ONE: Apply Texas Online Application

(DUE: February 9th, 2024)

Students must apply to Northwest Vista College in order to take a dual credit course. It is highly recommended that students complete the application WITH a parent since students must enter their **social security number** and answer numerous questions about their parent/guardian's Texas residency. Detailed resources for completing the Apply Texas Online Application are linked in this document and can also be found on the Clark Dual Credit web site. **Please do not wait until the last minute to complete the application, or you may miss future deadlines!**

Step by Step Instructions: [Screen Shots with Instructions](#) [List Format](#)

Clark Dual Credit Site: <https://www.nisd.net/clark/services/clark-dual-credit-program>

CREATE USER ACCOUNT

1. Access the Apply Texas Online Application at <https://goapplytexas.org/>.
2. Create your USER ACCOUNT with Apply Texas. **Record** the email account used, username, and password for future reference. **DO NOT** use your NISD email as you cannot receive email from outside of the district. Use a personal student email that gets **checked regularly**, not a parent email, since students will have to check this account later for emails from Apply Texas and Northwest Vista.

Apply Texas Email Account Used (***MUST** be an account you check frequently!*)

Apply Texas Username _____

Apply Texas Password _____ (suggest your 4x4 password)

CREATE NEW APPLICATION FOR ADMISSION

1. After creating a user account, begin a new 2-year college admissions application.
2. Use the detailed [APPLY TEXAS APPLICATION DIRECTIONS](#) linked above—Screen Shots with Instructions. View this from a computer, NOT a phone.
3. Record your Application ID number for future reference: _____. You will need this for your Parent Consent Form. (If you did not get a number, you did not complete the application. This is separate from the Apply Texas Profile).
4. PRINT page 1 of your application or forward the email you receive from ApplyTexas with the Application ID number in the subject line. Include your "S number." Submit this print out to Coach Kelly in A120 or email it to dlayne.kelly@nisd.net by February 9th, 2024.

<<<< This step is not complete until you give/email Coach Kelly the copy of Page One of your application or a copy of the email from ApplyTexas with your Application ID number as the subject. >>>>