

STEP FOUR (Part One): Access NVC ACES Account

(DUE: March 1st, 2024)

ACES is your student account through Northwest Vista College; it gives you access to your college records and other important information. Approximately, 3-5 days after your Apply Texas Application is submitted and approved, you will receive an email with your **username, temporary password, and banner ID**. The email will be sent to the email account you provided in your Apply Texas Application and comes directly from NVC. You will receive it from an "@alamo.edu" account. If you do NOT receive the email, the STUDENT, not the parent, may call the Northwest Vista HelpDesk (210-486-4777) during business hours.

If you used your NISD student email, you will not receive the email as it will be blocked

The login for ACES is DIFFERENT than the login for ApplyTexas

The ACES site is login.alamo.edu

TEMPORARY PASSWORD AND CHANGING YOUR PASSWORD

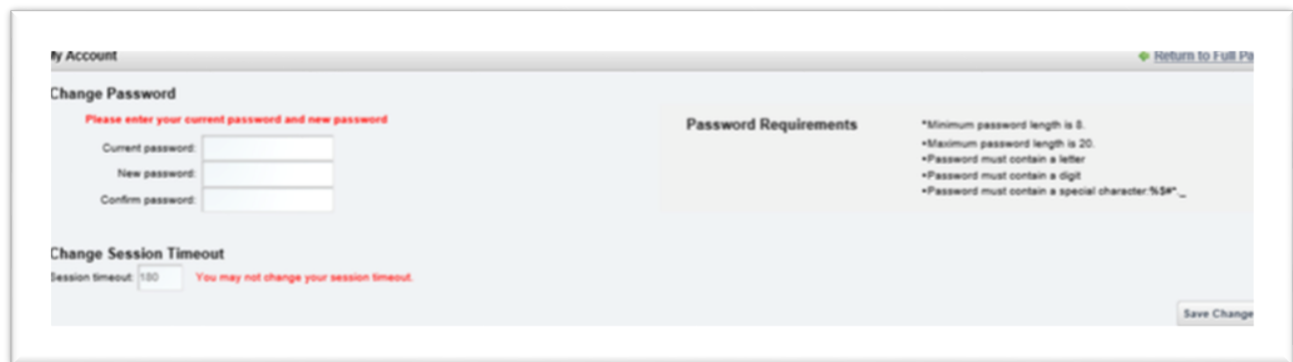
- Your temporary password is the first two letters of your last name, in CAPS followed by your birthday in MMDDYY format.
- Once logged in, reset your password. Your new password must contain a special character. We recommend you use the hashtag symbol (#) followed by your 4x4.

EXAMPLE: John Smith, Date of Birth: March 18, 2003, Last four of SS#: 6789

Default Password: SM031803

New Password: #smit6789

- Click on the SAVE CHANGES button.
- Then click on the purple link CLICK HERE TO PROCEED.



The screenshot shows a web form titled "Change Password" with a "Return to Full Profile" link in the top right. The form has three main sections: "Change Password" with three input fields for "Current password", "New password", and "Confirm password"; "Password Requirements" with a list of rules: "Minimum password length is 8", "Maximum password length is 20", "Password must contain a letter", "Password must contain a digit", and "Password must contain a special character '%\$@*_...'"; and "Change Session Timeout" with a "Session timeout" field set to "180" and a note "You may not change your session timeout." A "Save Change" button is located at the bottom right of the form.

RECORD YOUR ACES USERNAME and PASSWORD for future reference

ACES Username _____

ACES Password _____ (suggest #4x4 password)

STEP FOUR (Part Two): Complete AlamoENROLL

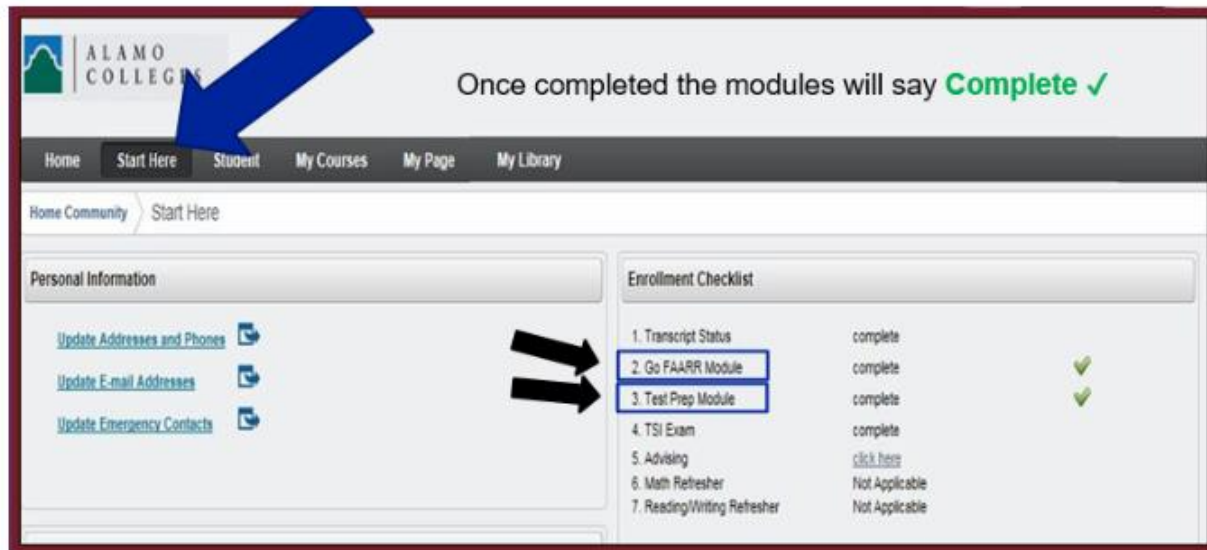
(DUE: March 1st, 2024)

Students must log in to their [ACES](#) account and complete the GO FAARR and TEST PREP modules (AlamoENROLL). These completed modules are required before you may submit payment for the TSI test.

To access the modules,

1. Log in to your [ACES](#) account.
2. Click the **START HERE** button located at the top of your screen.
3. In the middle of the screen is a section called **ENROLLMENT CHECKLIST**. Items 2 (Go FAARR Module) and 3 (Test Prep Module) will have a blue **ENROLL** button.
4. Click the ENROLL button to activate the module. Click the INCOMPLETE link to access the module content.
5. After viewing all the content in module, click the **SUBMIT** button and the module will now appear as COMPLETE.
6. Repeat the above steps to complete the other module.

You must click through the entire module in order for it to show complete



This step is complete when the home page that shows the GREEN CHECKS next to both modules (like the one above). DEADLINE to complete BOTH modules is **March 1st, 2024**.

Click here for [detailed Step by Step Instructions](#).

STEP FOUR (Part Three): Dual Credit Student Orientation (DCSO) (DUE: March 1st, 2024)

Students must log in to their [ACES](#) account and complete the online Dual Credit Student Orientation (DCSO) module. This module provides students an overview of the dual credit program at Northwest Vista College including how to access resources available to dual credit students.

You can also download the Canvas App to access all of this. [Apple](#) [Android](#)


For Instructions with [Screen Shots for the DCSO](#), please click here.

Click here for a video showing [how to complete the Dual Credit Student Orientation](#) via the Canvas App.

DCSO (Dual Credit Student Orientation)

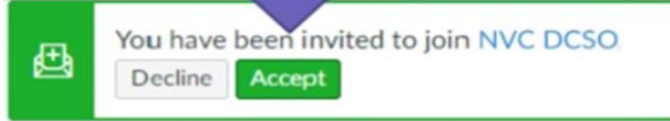
STEP 1: Login to ACES (<https://aces.alamo.edu/>)
If you have ANY trouble logging in to ACES, you will need to call the NVC helpdesk at (210) 486-4777

STEP 2: Click on the Home Tab and then on "CANVAS" icon on the far right.



The screenshot shows the ACES Home page. A red arrow points to the 'CANVAS' icon in the top right corner. Another red arrow points to the 'CANVAS' icon in the 'Canvas Student Resources' section.

STEP 3: Accept the Canvas User Policy, then click on "Accept" (green button) found in the notification at the top of the screen: "You have been invited to join NVC DCSO"



The screenshot shows a notification banner with a green background. It contains the text "You have been invited to join NVC DCSO" and two buttons: "Decline" and "Accept".

STEP 4: Click on the DCSO Course, and go through each section. It should not take longer than 15 to 20 minutes.