

Student-Parent Handbook
2026-2027



WELCOME TO MYERS ELEMENTARY!

This Student-Parent Handbook has been prepared for your information and guidance.

Keep in mind at all times that you, the student, are the most important aspect of school life at Myers Elementary School. Be proud of your school and take good care of it. As a Myers Eagle, you are expected to conduct yourself with dignity, demonstrate respect and courtesy at all times and to strive to do your best. You will be challenged in the classroom to excel and will be given opportunities to grow as a young adult and to enjoy a variety of experiences. Virginia Myers Elementary is dedicated to the well-being of the whole child – mentally, physically and emotionally. Therefore, it is necessary to have certain rules to insure each individual the opportunity to benefit from their educational opportunity. This handbook outlines some of the basic policies around which your school functions. Please use it as a reference to keep you informed of the basic guidelines and allow you to take full advantage of all school offerings.

Please feel free to contact teachers, counselors and administrators when you deem it necessary. Active parental involvement is encouraged and welcomed. The cooperation of school patrons, based upon the knowledge of the school, will result in a more efficient and successful school program. Conferences may be scheduled by calling the school at (210) 397-6650.

SCHOOL MISSION

The mission of Virginia A. Myers Elementary School is to provide a foundation for learning by offering quality instruction in a secure, consistent and supportive environment. We strive to make each student a life-long learner and a productive citizen through hard work and preparation in our culturally diverse society.

STATEMENT OF PHILOSOPHY

The faculty and administration of Virginia A. Myers Elementary School, in accordance with Northside Independent School District and Texas Education Agency policy, believe in the education of the total child. Respect for each child's uniqueness and personal needs is the focus of our curriculum.

The education of each child is believed to be an equal partnership with the student, parent(s), faculty and community of Virginia A. Myers Elementary School. Without equal commitment, the educational process cannot be completely effective.

Virginia A. Myers Elementary School will maintain a positive climate in which students can be secure, risk-takers and problem solvers while exploring the curriculum throughout the learning process. The ultimate goal is to instill ideals of good citizenship, community pride, integrity and loyalty in every Myers Eagle.

SCHOOL COLORS

Red, White, and Blue

SCHOOL MASCOT

Eagle

PEOPLE WHO CAN HELP YOU

Principal

The principal is responsible to the superintendent of schools for proper administration of Myers Elementary. It is her duty to organize, supervise, and administer all of the affairs of the school as they affect students, teachers, and parents. She will be glad to help you with any of your concerns. Conferences may be scheduled by calling (210) 397-6650.

Associate Principal

The associate principal will work directly with the principal in the administration and organization of the school. They are in charge of attendance and handle the routine discipline problems. They handle the day by day operation of the school and assume the responsibility of the principal in her absence. Conferences may be scheduled by calling (210) 397-6650.

Counselors

Your counselors will be happy to assist you and your child with a variety of school concerns. Myers Counselors provide individual and group counseling services, family resources and referrals, as well as teach weekly classroom guidance lessons focusing on social-emotional learning. If you would like an appointment with a school counselor, please call 210-397-6650.

Teacher

Your teachers are specialists in the fields in which they teach and are eager to help you get the most out of your classes. The teachers are charged with the responsibility of carrying out the rules and regulations of the Board of Education and any additional policies set up by the administration. Teachers will be on campus each school day from 7:30 a.m. - 3:10 p.m. Your teachers are the classroom leaders, and they are charged with the responsibility of supervising and directing all students in the pursuit of their education. Your teacher is your first contact when you have any questions or concerns. ***Conference times vary for each grade level.**

Librarian

The Librarian will assist you in the orientation and use of the wonderful Myers Library. Feel free to consult her in order to more efficiently utilize the Library, ebooks and NISD databases. Email: norma.cantu@nisd.net or 210-397-6650

Nurse

The school nurse administers first aid only. She does not diagnose illnesses, but takes note of symptoms and notifies the parent/guardian of her observations. We ask that children be kept at home when ill and have a normal temperature for 24-36 hours after any illness before returning to school. This is important for the health of the child and for the health of all children at the school.

Long-term medication may be given only if a special medication form is completed by the attending physician and the medication is brought in the properly labeled prescription bottle. ***Special medication forms may be obtained in the school clinic.*** All medication should be delivered to the clinic or to the school office by an adult. Please do not send any medication with students.

If upon nursing assessment a child is determined to be ill and/or possibly contagious to others, or is injured at school and needs further evaluation or treatment, he/she will be given first aid and the parent/guardian notified. In no case will a child be sent home until the parent/guardian or the person indicated by the parent/guardian has been contacted and arrangements made. Every effort will be made to contact the parent/guardian first. **Students are not allowed to call parents from their cell phones or classrooms to be picked up.** The nurse will make that determination. ***Please keep your emergency phone number updated in HAC for our information.**

Office Staff

The office staff is here to help daily. Parents and Students, feel free to drop in for questions or concerns at any time during school hours. **All VISITORS MUST have a valid ID to be on campus during school hours.**

GENERAL INFORMATION

Attendance Procedures: *Attendance Matters at Myers!*

Following any absence, students should bring a dated note signed by the parent explaining the reason for the absence. If a doctor saw the student, a note should be obtained from the doctor explaining the absence. All doctors' notes should be sent to the school to substantiate absences. All notes must be turned in within 3 days of the student's absence. Failure to bring a note to the office/school following an absence will result in an "unexcused" absence. **Only three parent notes per 9-Week period will be accepted to excuse a student's absence.** Students should bring all notes to the front office or their classroom teacher. In the event that a student reports to school following an absence without a note, the absence will be marked UNEXCUSED until the note has been received within the 3 day period.

Absences for **dental appointments** will not be counted as full day excused absences without written authorization from your dentist. If your child has a dental appointment, please return following the appointment with a note from the dentist. *Administration will make decisions regarding special circumstances.

***** If a child is absent for three consecutive school days due to illness or other, a valid note from a doctor/dentist is required for substantiating the absences.**

All doctor/dentist/parent notes should contain the following information:

1. Student's name and school ID number
2. Date(s) of absences
3. Date(s) they were under doctor/dental care, **(If they received doctor/dental care. Only three parent notes allowed each 9-week period. After 3 parent notes within a 9-week period, doctor/dentist notes are required for documentation.)**
4. Date the student will be able to return to school
5. Reason for absences, and nature of illness or injury
6. Signature of parent/guardian, or doctor
7. Phone number where a parent can be reached

*****Excuse for Physical Education Non-Participation**

*Non-participation for three days or less will be excused by a parent's note; however any student not able to participate because of extended illness or injury **past three days, must have a written excuse from a physician or a member of the healing arts licensed to practice in Texas.** This written excuse must include the time span of inactivity, limitations, modifications, or appropriate activity levels. NISD Handbook.*

The following are examples of **ACCEPTABLE EXCUSES** and those that will be noted as **UNEXCUSED** parent notes:

UNEXCUSED ABSENCES:

- Car trouble / flat tire -discretion of administration only
- Missing the bus / ride -discretion of administration only (we know that sometimes our buses run late with a substitute or weather conditions)
- Oversleeping
- Caring for a sibling
- Court appointments for parents.(if a student is to be out for a court appointment, present documentation please)
- A family vacation or travel
- Weddings

EXCUSED ABSENCES:

- Personal illness
- Immediate family funerals -(administration discretion)
- Medical appointments
- Court appointments with a subpoena
- Religious holidays/events with appropriate notice and documentation *per NISD Handbook*
- Family emergencies with valid explanation -(administration discretion)
- NISD School sponsored functions -(Approved by administration/NISD Board approved list)

Absences that fall under the acceptable excused business guidelines allowed under 19 TAC 75.411 rule

These are not intended to be exhaustive lists, but serve as examples. (Administrators will make final decisions)

- ***Appointments:*** Please schedule appointments and other activities away from school hours if possible. Children who need to leave school for appointments will be called to the office upon your arrival. We do not call students out early or to wait up front. It is important that you notify your child's teacher if you plan to pick up your child early.
 - ***Parents will need to show proper identification anytime they wish to sign their child out of school.*** For the welfare of our students, teachers cannot release students to anyone without office authorization. Office authorization will be given only to parents and other adults listed on the current medical emergency card. It is the parent's responsibility to update information as changes occur (phone numbers, address, etc.). Changes will only be done by the parent in HAC (Home Access Center) and not over the phone. Students who have a doctor's appointment during the

day need to bring a note from the doctor's office to the office before school upon their return to school the following day or upon their return from the appointment the same day. It is imperative that you give yourself plenty of time to make your appointment, as your child will not be called out of class until you arrive to pick them up for their appointment.

- **Tardies/Early Outs:** If a student misses instruction due to an unexcused late arrival to or early removal from campus, it may be considered a partial day absence and a violation of the compulsory attendance law.

It is sometimes necessary for the attendance office to contact the parent/guardian for important information regarding attendance. Please be sure your student's address, telephone number and guardian information is updated in HAC when there is a change, so that we can have the most accurate and current information.

When requesting work for your child when they are absent or suspended, teachers have a 24-hour window to collect the assignments and provide them to the front office staff so that the parent or guardian can collect for their child.

COMPULSORY ATTENDANCE LAW - ALL LEVELS

Compulsory Attendance Law

In accordance with Texas Education Code (TEC), Section 25.085, a child who is required to attend school under this section shall attend school each school day for the entire period the program of instruction is provided, to include students who are at least six years of age, or who is younger than six years of age and has been previously enrolled in first grade and who have not yet reached their 19th birthday, unless exempted as indicated below, additionally, upon voluntary enrollment in pre-kindergarten or kindergarten, a child shall attend school for the entire period of instruction.

Notice to Parent & Student: If a student accumulates unexcused absences on 10 or more days or parts of days within a six month period in the same school year:

- (1) the student's parent is subject to prosecution in accordance with Section 25.093; and*
- (2) the student is subject to referral to a truancy court for truant conduct under Section 65.003(a), Family Code.*

Attendance Warning Notice

In accordance with TEC 25.095, a school district shall notify a student's parent if the student has been absent from school, without excuse under Section 25.087, on three days or parts of days within a four-week period. The notice must:

- (1) inform the parent that:*
 - a. it is the parent's duty to monitor the student's school attendance and require the student to attend school; and*

b. the student is subject to truancy prevention measures under Section 25.0915; and
(2) request a conference between school officials and the parent to discuss the absences.

NOTE: Please refer to the District policies on attendance In Section-D of the NISD Handbook.

Backpack / Book Bags

Backpacks and /or book bags may be used to carry books and supplies to and from school. (unauthorized items considered toys/stuffed animals, electronics from home etc. must be left at home) We are not responsible for unauthorized items that have been lost or stolen.

Bell Schedule

7:15 a.m. Front doors open for students to enter the building. **Please do not drop students off before 7:15 a.m.** There is NO SUPERVISION before this time. Please do not leave students unattended in the front area or sitting/waiting on benches. Thank you for keeping your children safe.

7:15 a.m. Students may go to their designated hallway areas or cafeteria to eat breakfast.

7:35 a.m. 1st Bell -students must be entering their classrooms and/or exiting the cafeteria.

Tardy bell -7:45 a.m.

Students arriving after 7:45 a.m. are considered tardy and will be issued a tardy slip documented in their attendance record. At this time they must report directly to the classroom where the classroom teacher will make the note.

***All visitors must exit the building by 7:45am.** Any student arriving during this time period will have a staff member available to assist.

8:00 a.m. Any students arriving from 8:00 a.m -8:59 a.m. or after **MUST have a parent come in to drop off and sign them in.** Please do not send in your child alone without someone present. A tardy will be issued by the front office and documented in the child's attendance record.

9:00 a.m. Any student arriving at this time or later is considered **ABSENT** unless they have valid documentation to substantiate the absence or late arrival.

3:00 p.m Dismissal- all students will be dismissed from the front drive for **PARENT PICK-UP** or **BUS LOOP** for bus riders.

*****Tardiness/Early Pick-ups**

*****NO Early Outs after 2:30PM-ID IS REQUIRED FOR EARLY OUT**

If a student misses instruction due to an unexcused late arrival or early removal from campus, it is considered a partial day absence and a violation of the compulsory attendance law. Only doctor/dentist notes are accepted for Excused Early Outs.(Administration will make decisions for all other circumstances)

Birthdays

We encourage parents to drop off **individually wrapped** cupcakes, cookies, crackers, chex mix, or goldfish in the front office for their child's birthday. Any items dropped off will be picked up by the student at a designated time by his/her teacher. ***We do not interrupt class during instructional time to pick up or drop-off treats, therefore, we do not allow visitors to the classrooms.*** Please limit birthday items to the list above. All birthday snacks will be distributed at the end of the school day for all grade levels.

*****Balloons, flowers, stuffed animals, gifts, party decorations, juice boxes/drinks, goody bags are NOT ALLOWED on campus for any holiday or campus event to include birthdays.**

*****Myers has designated two FMNV (Foods of minimal nutritional value) days that allow treats, goody bags, and more. (Winter Celebration December 18 and Fiesta April 22)**

*****Feel free to drop off a special lunch for your child on their birthday. Parents are welcome to enjoy lunch on campus on your child's Birthday. Due to safety concerns, we are limiting lunch visits to birthdays only.**

Thank you for your support.

Bus Assignments and Transportation

Students are expected to ride the bus assigned to them by transportation. Riding a bus is a privilege. Students may be assigned a specific seat on their bus.

In order to ride a different bus home, a note must be sent by a parent/guardian the day prior to or the morning of and be brought to the Vice Principal's office for administrative approval. Parent contact will be made to verify the changes. Please keep in mind the number of students assigned to a bus will be taken into consideration prior to granting approval. All bus routes and assignments of students are done through the district's transportation offices.

Cafeteria Procedures and Visitor Policy

All students will enter the cafeteria in an orderly manner. Assigned seating is only implemented if cafeteria rules are not followed after several interventions. Students must raise their hand for permission to leave their seat to the bathroom if necessary and duty teachers will dismiss students. Students may not leave the cafeteria before permission is granted. **Breakfast is served 7:15 - 7:40 a.m. Parents are not allowed in the cafeteria during breakfast hours, but may locate a space at a picnic table outside if they would like to join their child for breakfast. Parents are only allowed to eat lunch with students on Birthdays. Picnic Tables are reserved for birthdays. ***Due to campus safety concerns, we are limiting lunch visits to birthdays only.**

Visitors –A visitor on campus for a meeting or teacher conference must sign in at the front lobby with proper ID and receive a visitor's sticker before coming into the building. ***ID is required to access a pass or enter the building at all times. No exceptions.***

Communication

All parents are encouraged to enroll in the Classroom **SeeSaw** message system. Important updates on buses, campus events, emergency information, school closures, etc. can be generated to parents on the app. Teachers will utilize this **classroom system for communication** and all parents are encouraged to participate to keep up with pressing information. This is a great form of communication quickly for immediate or weekly updates.

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Parent Pick-up Guidelines

We understand that sometimes parents need to pick students up before dismissal time. However, for safety reasons and possible loss of instructional time, we will not send for a student until the parent arrives and we have checked identification. Due to a high volume of activity in the main office, please refrain from signing out your child 20 minutes before dismissal. A large number of our students are picked up or dropped off by their parents. We encourage you to let the teacher know ahead of time if you will need to pick up your child before the end of the school day. **The last opportunity for an EARLY OUT will be at 2:30 p.m.**

There are times when traffic may get congested between the hours of 7:30 – 7:45 a.m. and 2-3:00 p.m. For the safety of our students, our community, and our staff, please adhere to the parking lot markings, school safety signs, and safety cones that are placed in specific locations. Plan accordingly to avoid traffic rushes. **SAFETY FIRST.**

The front drive is ONLY for drop-off and pick-up in RIGHT/INSIDE LANE. Please DO NOT exit the vehicle as there is an outside lane with moving traffic. Please have your children ready to exit the vehicle on the curb side for drop-off for safety. Please do not attempt to load a student from the outer lane with moving traffic at pick up time. This is a safety concern.

Most of our students have transportation services available to them from the district (buses). We encourage students to take advantage of this service when possible. Please note that any child that has a change in dismissal must have Parent/Office approval before a student will be removed from the bus loop.

Have ID present for office staff.

***Any change in dismissal must be received to the front office staff no later than 2:00 PM to guarantee delivery of the message. Students will not be called down for Early Dismissal after 2:30 p.m. Please make arrangements to pick up children for appointments before this time.**

For safety reasons, all students must be picked up by 3:15 p.m. unless they are in academic tutoring, school clubs, or other school sponsored event. Late pick-ups are not permitted.

Classroom Celebrations

Two room celebrations are allowed each school year – the day before Winter Break Friday, Dec.18th and a Fiesta Party on Thursday, April 22rd. Details will go home with specifics. Most snacks and treats are allowed during this time. Teachers will notify all parents of the class food menu.

***Balloons, stuffed animals, party decorations, drinks, or goody bags are NOT ALLOWED on campus for any other holiday or campus event EXCEPT these two designated days.**

Delivery of Items

In an effort to minimize interruptions and maximize instructional time, we do not deliver items directly to students. However, we also recognize that students will sometimes forget an item at home. We will deliver glasses and house keys. For all other items (lunch, musical instruments, homework, etc.), we have a cart with bins in the front foyer for parents to label and drop off the item. Office staff will gladly notify the homeroom teacher that an item as such is waiting. This procedure helps the school to maintain an academic environment and is effective in helping students practice personal responsibility. Flowers, balloons, birthday presents etc., ARE NOT PERMITTED at any time. We will call the student to pick up birthday items as indicated above at a designated time by the teacher.

Dismissal

Arrangements for scheduled appointments and rides home from school activities should be made before the student comes to school. **Any change in dismissal must be received to the front office staff no later than 2:00 PM to guarantee delivery of the message.** The end of the day becomes very hectic and busy in the front office and we want to ensure that a pressing message for how a student will go home gets delivered in an appropriate manner and time. Emails to teachers are not guaranteed to be accessed during the day, so please make every effort to send the teacher a SeeSaw message and **call the office at 210-397-6650 no later than 2:00 PM. Students will not be called down after 2:30 p.m. for Early Outs. Please make arrangements prior.**

Please remain patient as we make arrangements to dismiss your child to you after school **For the safety of your child, please remain in your vehicle as we safely transport the children to their designated holding area and dismiss them to you. Notify the office if you need a child removed from the bus.** We appreciate your patience. Please have your school sign with the child's name and grade on your side window for viewing at pick-up. *****NO CELL PHONE POLICY IN A SCHOOL ZONE. Please refrain from using your cell phone in the area where we are loading or unloading children.**

Dress Code

The district's dress code is implemented (Section D page 7); therefore, students will be expected to follow the guidelines set forth by the district. Dress code standards are extended to extra-curricular activities held on the campus. In an effort to promote a safe and positive school environment which is conducive to learning the following will be enforced:

- Undergarments are not to be visible, nor should they be worn as outer garments (for example: plain white T-Shirt, muscle shirts), including pajama tops or bottoms. All undershirts must be worn accordingly.
- Jerseys for boys and girls require undershirts as the arm hole tends to be wider and longer.
- Pants and skirts must be worn at the waist, no loose waistbands or oversized pants are permitted.
- Yoga pants, bicycle pants, leggings will be permitted **with a long/tunic style shirt to cover for girls.**
- Pants hems should be worn at or below the ankles and not drag the ground.
- **Jeans that have tears, rips or frays are NOT ALLOWED ABOVE THE KNEE.** No oversized clothing, sagging, baggy, and/or dragging pants.
- **Shorts and skorts may be worn at the elementary school level. In grades 3, 4, 5 they should be no more than four inches above the top of the kneecap. Bermuda shorts encouraged.**
- Inappropriate, indecent, suggestive, low cut, excessively tight, or distracting clothing will not be allowed. All Shirts/Tops must be worn appropriately – The top of the shirt (shoulder) must be no less than 2-2 ½" wide and must come to the edge of the shoulder.
- **No exposed midriffs, backs, or underpants.**
- No tank tops, halter tops, spaghetti straps, strapless, tube top, camisole type, see through are not allowed.
- Jackets are not allowed to cover dress code violations.
- House shoes/slippers/shower shoes/and athletic slides are not permitted.
- Body piercing other than ears is not permitted. Earrings, like all jewelry, must be school appropriate, and earlobe spikes and/or "spacers" are prohibited. No other body piercing jewelry is allowed.
- Body art in any form to include writing on skin, distracting or inappropriate stickers, and glitter is prohibited.
- **Hair must be neat and clean. Unconventional colored, multi-colored or spiked, Mohawk or Fohawk hairstyles are not permitted. Hair must not cover the eyes. *No colored hair allowed.***
- No distracting headgear. Hats are not permitted to be worn in the building except as designated by incentive days per administration.

Because fads in dress and grooming are subject to sudden and sometimes radical change, a basic rule to remember is that student dress and grooming should not be suggestive, indecent, or unusual as to detract from the classroom environment. Changes in dress code, deemed appropriate and necessary by the school principal, may be announced, implemented and enforced during the course of the academic school year. Students not complying with the dress code may be removed from the regular school setting until the parent is able to provide appropriate attire. -NISD Handbook-Section D ****Final determination of acceptable dress code and grooming rests with the principal or her designee.***

*****See examples below of items that are acceptable and not acceptable.**

HAIR STYLES NOT ALLOWED



JEANS AND SHORTS

YES

FRAYED KNEE AND BELOW



NO

ABOVE THE KNEE
NOT ALLOWED



YES

All Grades



NO

Grades 3-5



NO

SPAGHETTI STRAPS ALLOWED



NO

Midriff shirts



LEGGINGS YES



NO

BOTTOM MUST BE COVERED



Administration will contact a parent or guardian at any time the child is out of compliance with dress code. *Because fads in dress and grooming are subject to sudden and sometimes radical change, a basic rule to remember is that student dress and grooming should not be suggestive, indecent, or unusual as to detract from the classroom environment. Changes in dress code, deemed appropriate and necessary by the school principal, may be announced, implemented and enforced during the course of the academic school year. Students not complying with the dress code may be removed from the regular school setting until the parent is able to provide appropriate attire.* -NISD Handbook-Section D *Final determination of acceptable dress code and grooming rests with the principal or her designee.***

Field Trips

Field trips for educational purposes are an important part of the instructional program. **Parent permission slips for field trips must be signed and returned to school prior to departure. Phone permission for field trips is not allowed unless approved by the principal.** Parents may be invited to accompany and assist with students but they **must** have completed the **NISD Background check**. We highly encourage parents to complete the background check by October 1. Background checks generally take 5-8 days depending on the demand. <https://hrvolunteer.nisd.net/TempMod.nsf/CRCX.xsp> Family members not permitted to attend field trips. Chaperones include parents and legal guardians only.

***Please be sure to scroll down to click MYERS ELEMENTARY to designate a campus for you.**

Internet Acceptable Use Policy

All students are expected to follow the NISD Acceptable Use Policy. Unauthorized use could lead to disciplinary action or inability to access technology.

****Please refer to Section B of Northside's Student and Parent Agreement for the Acceptable Use of the District's Electronic Communication System policy.***

Promotion Ceremony & End-of-Year Awards Assemblies

At the end of each school year, Myers Elementary celebrates our students' accomplishments through our Grade 5 Promotion Ceremony and our PK–Grade 4 Awards Assemblies. These special events recognize students' hard work, growth, and achievements as they transition to the next grade level. For the Grade 5 Promotion Ceremony, students may wear their "Sunday best" attire; however, all school dress code guidelines remain in effect. Because these ceremonies are recognition events—not graduation ceremonies—graduation caps and gowns, leis, sashes, oversized ribbons, balloons, stuffed animals, and other celebratory items are not permitted during the ceremonies or in classrooms. Families are welcome to bring these items for photographs following the event. ***All attire and permitted items are subject to administrator approval. Thank you for helping us maintain a respectful and meaningful celebration for all students.

PTA

All parents and teachers have an opportunity to participate in and become members of the Parent-Teacher Association. The PTA helps organize fundraisers, assists the school in organizing events, helps in the school setting, etc. Meetings will be held periodically and will be advertised through flyers sent home, on the marquee or using the school messenger system SEESAW. Parent volunteers are welcome and encouraged at Myers Elementary School.

Student Code of Conduct

Myers Eagles will:

- **Be Respectful**
- **Be Responsible**
- **Be Safe**
- **Be Prepared**

Students are under the direct supervision of the school administrators or classroom teachers at all times. They are expected to conform to school policies and to class regulations. In order to create an atmosphere for learning, order must be maintained at all times. Students are to conduct themselves properly and in a manner prescribed by the administration and teachers. Failure to comply with the regulations that are set forth by District policy and enforced by teachers and administrators will result in disciplinary action. Students on school-sponsored activities are representatives of the District. Their conduct is expected to conform to the regulations set forth by the District and the sponsor.-**Section C NISD Handbook**

Telephone / Cell Phones

The telephone in the office is for school business and emergencies. The office telephone is not for general use by students. A student will not be called from class to answer the telephone or make calls. In addition, students are not to make phone calls from their teacher's classroom during the school day. In extreme emergencies or unforeseen circumstances (e.g. car break down, doctor's appointment canceled, etc.) a message will be taken by the office staff and delivered to the students. **Students will be allowed to use the office telephone for emergencies only.** Missing homework and field trip permission forms are not considered emergencies. Students should not use the phone to call and ask parents to pick them up at the end of the day. Arrangements should be made prior to the start of the school day.

Personal Electronic Devices (PED's) including Cell Phones must be turned off and not visible during the school day. Once the child enters the school, the cell phone must be turned off and placed in the child's backpack. Students who violate this policy will be subject to consequences which might include confiscation of the device and require a parent to pick up the device. Students should follow specific guidelines regarding PED's in Section B and Section E of the Student-Parent Handbook which includes the Acceptable Use of District's Technology Resources. Myers is not responsible for loss or theft of PED's.

Textbooks

Students are issued a set of textbooks to use for the year. Any loss or damage to a book will result in payment by the student to replace the book.

Toys

Toys are not allowed on campus at any time to include stuffed animals, pokemon cards, spinners, laser pens, water guns, balloons, putty or slime, or anything that may disrupt the child's or other students' learning environment. Administration discretion for consequences.

*Some items are allowed on designated incentive days by administration.

Visitors

All VISITORS MUST PRESENT AN ID WHILE ON CAMPUS. Parents and visitors are required to register in the Main Office and indicate the reason for visiting the campus. A designated staff member will monitor the front Lobby. **ID is required to be presented at this time.** Upon sign-in, all parents and visitors will receive a Visitor's Pass after verifying the authorization list. Visitors are required to sign-out prior to leaving the campus. Older siblings are not allowed to visit. Any requests to visit classrooms must be approved 24 hours in advance by the Principal or designee.

*****We ask that you adhere to our safety rules by utilizing the front door ONLY to enter and leave the building.**

****On STAAR TESTING days Myers will be a CLOSED campus for security purposes.***

**Policy Receipt Acknowledgement
for the
Parent/Student Handbook
In effect: 08/10/2026**

I have read and been informed about the content, requirements, and expectations of the parent/student handbook policy for parents and students at Myers Elementary. I have received a copy of the handbook and agree to abide by the handbook guidelines as a condition of my child's enrollment at Myers.

I understand that if I have questions, at any time, regarding the parent/student handbook policy, I will consult with my child's teacher, campus assistant principal, principal or other appropriate campus personnel.

Please read the parent/student policy handbook carefully to ensure that you understand the policy before signing this document.

Keep the handbook for your records.

***Turn this page into your child's teacher.

Student Name: _____ Grade: _____

Parent Name: _____ Teacher: _____

Date: _____