



Kay Franklin Elementary School

9180 Silver Spot San Antonio, TX 78254
Phone 210-398-1700 ● Fax 210-200-3057

Lindsay Kent
Principal

Cynthia Escajeda-Wade
Associate Principal

Jessica Palomares
Interim Superintendent

Dear Kay Franklin Families,

We are so excited to welcome you to the 2026-2027 school year! Whether you are new to our campus or returning for another amazing year, we look forward to making this a positive, engaging, and successful experience for both you and your child.

It is a true pleasure and honor to welcome you to our Kay Franklin community. Our school shines because of the strong partnership between our dedicated staff, supportive families, and involved community members. Together, we create an environment where every student can thrive. Your involvement and encouragement are key to helping us provide a high-quality education experience filled with growth, discovery, and success for your child. I'm looking forward to meeting all of our families

Let's make it a great year. **Let's Start Strong, Colts!**

Sincerely,

Lindsay Kent, Principal

Kay Franklin Elementary Strategic Framework

Mission Everyday, in every classroom, we commit to transform the learning experience for all students based upon their individualized needs.	Core Beliefs - Teachers have the most impact on student achievement followed by the campus community. - Meaningful relationships among students, families, educators, and the community are vital to student success. - Each student deserves a quality education which honors their voice and prepares them to engage, contribute, and succeed. - Students' health, safety, engagement, challenge, and support is directly linked to their academic achievement and future success. - Public schools are essential to foster community and develop engaged citizens.
Vision Every student will grow in confidence, curiosity and capability in order to maximize their potential at Kay Franklin Elementary.	
School Motto "Start strong, Stay strong, Finish strong!"	

NISD Learner Profiles

• Collaborator • Communicator • Creator • Critical Thinker • Innovator • Leader • Learner • Solution Finder

Please follow us on Facebook, Instagram, and Twitter!

Twitter: @NISDFranklinES

Instagram: @kayfranklines

Facebook:
Kay Franklin Library
Kay Franklin Elementary PTA
Kay Franklin Elementary School



AFTER SCHOOL CARE

The Learning Tree program is offered at Kay Franklin Elementary. The campus provides the facilities but does not intervene with registration, discipline concerns, or management matters. Please contact the Learning Tree Staff at 210-398-1731 with questions or concerns.

All Learning Tree registered students at the end of the school day are escorted to their after school care teacher during our dismissal time.

Morning Arrival Drop-Off Lane Procedures

Parent drop-off for students via vehicle will occur at the front of the school beginning at 7:00AM. Students will be directed safely along the front covered walkway. We ask that you pull all the way forward to the next available car sign spot (Car 1, Car 2, Car 3, etc. up to Car 8). Fill all open car spots to maximize safety and efficiency in our car lane.

Important:

 Do NOT park or leave your vehicle unattended in the drop-off lane.

 If you need to walk your child to the door or speak to a staff member, please park in a designated parking spot and use crosswalks.

ATTENDANCE & Attendance Incentive

Attendance is extremely important for all students to be successful in school. The instructional school day begins at 7:45 A.M. Children arriving after 7:45 A.M. are marked tardy and must go to the office to obtain a tardy slip. **STUDENTS ARRIVING AFTER 8:00 A.M MUST BE SIGNED INTO THE BUILDING BY AN ADULT.** For more information, refer to the district student handbook regarding Student Supervision and Dismissal.

A child who is not present at 9:00 A.M. is counted absent for the day. A child who arrives after **9:00 A.M.** must be accompanied by the parent to the school office and must provide the school a written note explaining the reason for the student's absence.

When your child is absent for any reason a note must be provided to the teacher with your child's full LEGAL name, date of absence, and reason explaining why your student was out.

BIRTHDAY CELEBRATIONS AT SCHOOL

We believe every child's birthday is a special day worth celebrating!

Here's how we recognize and celebrate birthdays at school:

Classroom and Announcements- Birthdays will be recognized during morning announcements. Parents are welcome to drop off store-bought easy-to-serve treats (such as cupcakes, cookies, or fruit snacks) at the front office, to be shared at the end of the day or at a time planned by the teacher. To avoid distractions and keep our learning environment safe and focused, balloons, flowers, and other birthday deliveries are not allowed. Please contact your child's teacher in advance to coordinate the best time for the celebration.

CAMPUS SAFETY & VISITOR PROCEDURES

To ensure the safety and security of all students and staff, we have check-in procedures for anyone visiting our campus.

- **Check-In Requirements:**

All parents and visitors must **sign in at the front office, state the reason for your visit, and show a valid photo ID** (driver's license or government-issued ID) before going anywhere else on campus.

- **Raptor Security System:**

A **valid Driver's License or State ID is required** and will be **scanned through our Raptor System every time you visit.** This process will be in place daily from **7:00 AM - 3:00 PM.** No one will be allowed to enter the building without an ID.

- Visitors over the age of 11 should have their school ID visible at all times. All NISD Middle and High School students are given an ID and are expected to use it on all NISD campuses.

- **First Week of School Support:-** Our Kay Franklin staff will be on duty throughout the first week of school to teach, model, and practice morning routines with students. After the first week, we kindly ask that families allow our staff and student Colt Guides to assist children as they enter the building and begin their day.

We appreciate your partnership in keeping our campus safe and helping our students build independence and confidence from the start of the year!

CHILD NUTRITION DEPARTMENT

Our Child Nutrition is launching SchoolCafe, which will help connect families to school nutrition. This is a single location for all your cafeteria needs. Scan below to get started! For additional information, visit the Child Nutrition website at: <https://www.nisd.net/schools/menus>

CAFETERIA: MEALS AND MEAL RESTRICTIONS

NISD will resume meal service based on student eligibility. Parents must fill out a New Free & Reduced Meal Application <https://www.schoolcafe.com/NORTHSIDE>

If you need to reach our Cafeteria Manager, Donna Keener, please email her at caf193@nisd.net or call (210) 398-1735. If there is a consistent need for restriction to be placed on your child's account (for example, you do not want your child to purchase snacks/desserts), simply contact Ms. Keener and this can be annotated in your child's account. Please communicate food allergies and other meal restrictions with the classroom teacher, school nurse and/or cafeteria manager.



CLASSROOM VISITS

There may be a time when the parents of a student may want to visit their classroom during the school year. All visits to individual classrooms during instructional time (7:45 A.M -3:00 P.M) shall be permitted only with the principal's approval ahead of time and in consultation with the teacher. Such visits shall not be permitted if their duration or frequency interferes with the delivery of instruction or disrupts the school environment.

COMMUNICATION- Class Dojo

To better serve our families, we have opted to utilize Class Dojo as our central hub for school and classroom news. This platform allows us to share exciting snapshots of student learning, provide timely event reminders, and facilitate direct parent-teacher dialogue. We invite you to join our digital community by downloading the Class Dojo app. Please look for enrollment details during our Meet the Teacher event.

The automated messaging system previously used for campus newsletters will be reserved for high-priority safety alerts and critical district-wide information. These notifications are sent to the contact details provided during registration; should you need to update your email address or phone number, please contact our front office staff for support.

COMMUNICATION PROTOCOL FOR CLASSROOM CONCERNS

If you have questions or concerns about your child's experience in the classroom, we kindly ask that you **first reach out directly to your child's teacher**. As the person who works with your child daily, your child's teacher is the best source of information and the first point of contact.

If the concern cannot be resolved after speaking with the teacher, you are welcome to **contact a campus administrator** by phone or email for additional support.

Please allow **24–48 hours** for a response from the teacher or an administrator. We appreciate your patience and partnership as we work together to support your child's success this year.

DISMISSAL PROCEDURES

The dismissal bell rings at 3:00 PM. Please be patient as students make their way out to the dismissal area.

After the bell rings, teachers and staff escort students to the appropriate dismissal location (bus loop, front parent loop, Learning Tree classroom, etc.).

DISMISSAL OPTIONS FOR STUDENTS:

At the end of the school day students will be dismissed in one of the following ways:

- School Bus Rider- only for students who were registered with NISD Transportation Dept.
- Learning Tree After School Care -designated Learning Tree students will be taken to the cafeteria/designated classroom with their assigned adult.
- Daycare Pick Up
- **Student Walker** (dismissed at the front of the school, sidewalk leading to Raw Silver St.)
- Parent Pick Up - via vehicle in the front of school through the pick up lane or physical adult to adult exchange at the front of school waiting area.

Please communicate with your child's teacher what end of day dismissal method will be most appropriate for your child.

Student Walkers will be dismissed at the front of the school, sidewalk leading to Raw Silver St by the Little Free Library. Parents may wait for their "student walker" by the flagpole/little free library waiting area. Students will not be allowed to access Raw Silver Street. through the bus loop. If your child will be a "student walker," please be sure you review safety expectations for using sidewalks, safely crossing the street, walking in the intended direction, and going straight to their destination. There is a crossing guard at the corner of Silver Spot/Raw Silver. There will *not* be a designated crossing guard to assist students who walk home independently anywhere else. Be sure to share your family expectations if your student will be a "student walker" this school year. Once students are dismissed at the designated location, staff are unavailable to supervise or wait with students.

Parents may walk-up to the school to pick up their child from the dismissal locations. **For the safety of all, animals of any**

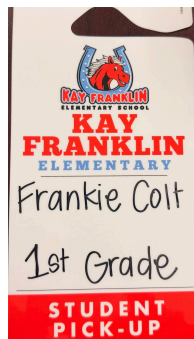
kind, including family pets, are not allowed on school grounds at any time.



Parent Pick Up students via a vehicle will be escorted to the front of the school and will remain with a teacher along the front covered walkway.

On rainy days, we ask everyone to be patient as we dismiss students safely.

We encourage all families to remain in their vehicle and use our right drive thru pick up lane to avoid unsafe, unnecessary crowding. All families will be provided a vehicle hang tag at the beginning of the school year. If using the parent pick up lane, ***please have your child's name, teacher name and grade level written clearly on your hang tag as this will help expedite the dismissal process for everyone.*** Families picking up students will display their car hang tag to allow the campus staff member to see the students being picked up. You will be asked to move up to the next available car sign spot Car 1, Car 2, Car 3, etc. until Car 8. Please fill all open car spots to maximize our car lanes. Your student(s) will be brought out to your vehicle. **NEVER park and leave your car unattended in the parent pick up/drop off lane.** If you do plan to get out of your vehicle, please park in a designated spot in the parking lot, use crosswalks and ensure you check out your child from their teacher. Adult to adult transfer should be made with your child's teacher or other school employee supervising your child.



DISMISSAL WAITING AREAS

You may park your vehicle and walk to your child's designated dismissal area to pick them up. Please be sure to follow all campus signage, safety procedures, and ensure you use crosswalks as you make your way to their waiting area. Thank you for helping us ensure a safe and smooth dismissal for all students!



EARLY NOTIFICATION OF DISMISSAL CHANGES

Please notify your student's teacher of any change to their dismissal plan in writing. Our goal is to ensure every child gets home safely, and having a consistent dismissal plan and communicating any changes to that plan well in advance is imperative. **If the teacher has not received notification from a parent/guardian regarding the dismissal change before 2:00 PM, the student will be sent home according to the plan on file with the classroom teacher.**

Extra curricular activities will be advertised via morning announcements, teacher announcements, and our Colts Connected email message system. Be on the lookout for these activities.

House Bill 1481: ELECTRONIC DEVICE USE BY STUDENTS (CELL PHONES, TABLETS, IPAD, SMART WATCHES, ETC.)

This year's legislative session brought about a new law and requirement for schools. House Bill 1481 requires that all personal communication devices to include SMART watches, personal tablets, and **cell phones must be kept in backpacks, turned off and out of sight throughout the instructional day.** This requirement is consistent with our current practice but now includes all communication devices.

We know we have students who communicate with their family upon arrival at school or as they walk home, therefore, if needed, cell phones may be used before the student enters the school building and during dismissal after, the student has exited the building and has left school grounds.

Violation of this expectation will be handled by the classroom teacher first and communicated with the students' parents when a corrective plan of action is needed. If further non-compliance occurs by the student, administrative action will be taken.

If parents need to communicate information with their child, please call the school office (210)398-1700. All classrooms have a phone available for use as needed.

EARLY PICKUPS

Early pick up is discouraged and considered a partial day absence under the state compulsory attendance laws. If your student must leave before 3:00 P.M, the parent must come to the office to have the student released. Students will only be released to individuals listed on file and proper identification will be required.

EXTRA CURRICULAR ACTIVITIES

Extra curricular activities for designated grade levels, such as Flight Club, Solar Cars, Young Astronauts, etc. will be advertised via morning announcements, teacher announcements, and our Colts Connected email message system. Be on the lookout for these activities throughout the school year.

GUIDANCE & COUNSELING PROGRAM

The Kay Franklin Guidance Program offers many services that assist students in acquiring and maintaining knowledge and skills necessary for healthy social, emotional, career, and personal development. These skills are taught during guidance classes. In addition to classroom guidance, counselors meet with students individually or provide support in small groups. Consulting with teachers and parents regarding concerns about their children is also one of the counselors' responsibilities. Please contact our school counselors Liza Bazan-Orta (398-1726) & Simone Bergmann (398-1725). This year our Counselor, Ms. Bergmann will be split with another elementary school. Please contact our Counselors via phone or email.

MORNING ARRIVAL

MORNING DROP OFF PASS

To ensure a safe and welcoming environment for all, we will continue using the **"Morning Drop Off Pass"** system for building entry. **The "Morning Drop Off Pass" provides building access from 7:00-7:40AM** for those that will frequently (a minimum of once a week) come onto campus.

All visitors will be able to enter the building starting at **7:00 AM** with a valid **Morning Drop Off Pass**. To make this process as smooth as possible, we encourage you to visit the **Front Office** to have your ID scanned if you know you will need frequent access to our campus.

Beginning MONDAY, AUGUST 17th, all visitors entering the

school building starting at 7:00AM will need to sign in via our Raptor System or pick up your "Morning Drop Off Pass" from school staff at the school entry point. Visitors who plan to be on campus on a regular basis (dropping off your child in the classroom during morning drop off, eating breakfast, etc.) are eligible for a "Morning Drop Off Pass." It is the visitor's responsibility to turn in the "Morning Drop Off Pass" to our staff member upon exiting the school building. School aged students should show their school ID.

The following criteria must be met by all individuals seeking a "Morning Drop Off Pass":

- Raptor System Check- all individuals must stop by the front office to run their ID through our Raptor System. You must present your ID **DAILY** before obtaining your "Morning Drop Off Pass."
- Scanning your ID can be done anytime during open office hours 7:00-3:45PM.

We kindly encourage families to allow our staff and **Colt Student Guides** to help your child(ren) get to class safely and confidently as we build their independence.

STUDENT ARRIVAL

Upon arrival, all students will be sent to the cafeteria. Hallway double doors will be closed until 7:15 AM. Students will wait in the cafeteria until 7:15. The tables closest to the serving line will be designated for students eating breakfast. The tables closest to the gym entrance will be designated for the morning waiting area/designated hallway from 7:00-7:15AM. Students will be released to their grade level waiting area at 7:15AM. Classroom teachers will teach and model these expectations during the first two weeks of school. Younger students are able to be escorted to their classrooms as needed by staff or our Colt Guides until 7:40am.

At 7:40AM, the first bell (warning/prep bell) will ring. Students will begin to make their way to the classroom. At 7:45AM, the instructional start bell/tardy bell will ring. Students should be in their classroom preparing for instruction by 7:45AM. Morning check in and announcements begin promptly after the 7:45AM bell. Students arriving after 7:45am should be prepared to walk themselves to class.

Students arriving by bus will enter the building through the bus loop entrance. All students will enter the cafeteria for breakfast or morning waiting area. Active monitoring will take place to ensure student safety.

Please support our learning environment by ensuring your children are dropped off before 7:40 AM. All doors will be

locked and the only access to the school after 7:40 will be through the front office. All exterior gates will be locked at all times.

STUDENT ONLY ZONES & GOODBYE ZONES

At 7:40AM the first bell rings for the instructional day to begin. At 7:45AM, morning announcements, morning meetings, and instruction begins. To ensure the safety and security of all children and staff, as well as prevent disruption to the learning environment, **BEGINNING DAY 3 of school, the morning waiting area hallways will become STUDENT-ONLY ZONES.**

Adults may wait in the cafeteria with their child if they wish to visit with them until the 7:40AM bell rings. At 7:40AM, you may escort your child to their assigned GOODBYE ZONES. To ensure student safety, please note that strollers, wagons, wheeled carts, etc. will not be allowed in the STUDENT-ONLY ZONES.

For our primary students PreK/ECSE, the GOODBYE ZONE will be in the cafeteria. Once you say "Goodbye" to your child, parents will exit the cafeteria through the main cafeteria entrance. PreK/ECSE classes will begin making their way to their classroom to begin their instructional day.

All other grade levels' (K-5) GOODBYE ZONE will be before entering their designated hallway.

Again, student morning waiting areas will be **STUDENT-ONLY ZONES.** If you need to meet with your child's teacher, please set up a parent conference and the classroom teacher will communicate expectations on how to access the classroom during the morning **STUDENT-ONLY ZONE** times.

PARENT BREAKFAST OR LUNCH TIME VISITS

We're excited to welcome parents to join their child for breakfast or lunch during their scheduled time! To help keep things safe and organized, we ask that all visitors follow the guidelines below:

- **Seating Location:**
Parents and their child will sit at the Community Table, which is located on the cafeteria stage. Please use caution when accessing the stage stairs.
- **One-on-One Time:**
While we encourage you to enjoy this time with your child, no other students (including friends or classmates) are allowed to sit with you.
- **Check-In Process:**
All visitors must sign in at the front office with an ID and wear a visitor badge while on campus.

- **Student Interactions:**
Parents are not permitted to visit or interact with students other than their own child. If you notice a situation involving another student, please speak with a staff member on monitoring duty so they can support and address the concern.
- Please note: there will be times during the school year that we are unable to accommodate any visitors in the cafeteria. (i.e. STAAR testing days, etc.)

PARENT TEACHER ASSOCIATION (PTA)

The Kay Franklin Parent-Teacher Association extends a cordial welcome to all parents, family, and community members. All are urged to join and participate in the organization's activities throughout the year. PTA encourages families to volunteer their time at school. There are many ways parents may volunteer including mentoring students, helping teachers make instructional materials (copies), and/or serving as a room parent or field trip chaperone.

Please consider joining our pta at joinpta.org. Your membership helps fund many campus events and student experiences, including all of our field trips.

All parent volunteers must complete a background check and be cleared prior to volunteering. Sign up available at <https://www.nisd.net/community/volunteer-mentor>

If you are interested in serving on the Kay Franklin ES PTA Board please reach out to: kfptapresident@gmail.com kfptatreasurer@gmail.com kfptasecretary@gmail.com for more information.

PARKING LOT PROCEDURES

When dropping off or picking up your student we encourage families to stay in their vehicles and use the front loop (entrance on Silver Spot and right lane closest to the school) to load or unload students. The drop off/ pick up lane is not designated for parking and exiting your vehicle. If you are in need of entering the school, please park your vehicle in our visitor parking lot (front of the school) and use the door closest to the right of the building for entry access.

For the safety of all who come onto our campus please do not drop your student off in the front parking lot *unless* you will be parking in a designated parking spot.

The visitor parking lot is not a student drop off or pick up area.

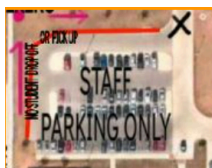


DO NOT PARK IN DESIGNATED HANDICAP PARKING SPACES
unless your vehicle has the proper handicap placard or license plate. These spots are reserved by law for individuals with valid accessibility needs.

Please do not park in designated handicap parking spaces unless your vehicle has the proper handicap placard or license plate. These spots are reserved by law for individuals with valid accessibility needs. We appreciate your cooperation in keeping our campus accessible and respectful for everyone.

Entry in the Staff Parking Lot by the Raw Silver Driveway is NOT PERMITTED. This is NOT a student drop off or pick up area.

Our NISD Campus Police Officer will ticket individuals who enter the staff parking lot to drop off their children. This parking lot is coned off and should only be used by school staff.



The teacher parking lot is not a student pick up/drop off area.



PICK UP YOUR CHILD DURING THE SCHOOL DAY

When a parent needs to pick up their child from school, upon arrival please head into the building's main lobby. Parents should be ready to share the following information

with the office staff at the window: child's legal name, the teacher's name, and the reason for the pick-up. Office staff will check the photo identification to ensure the child is released to an authorized individual and sign out the student. Please wait in the lobby for your student to arrive. Please be patient and be sure to account for extra time if picking your child up during the following times: lunch, recess, Discovery, and/or Library.

RECESS

All students have 20 minutes of daily recess. Classroom teachers will monitor students to ensure student safety.

SAFETY DRILLS

Fire, Lock-down/Active Threat, Evacuation, Shelter in Place (Weather & HAZMAT) drills are practiced throughout the school year at scheduled and unscheduled times.



RUN, HIDE, FIGHT student training will be presented to all 3rd, 4th & 5th grade students before the end of August.

SCHOOL HOURS

School office hours are 7:00 AM-3:45 PM Monday-Friday. Building access is allowed at 7:00 AM so please wait to drop off your student(s) until then. Children arriving after 7:45 AM are considered tardy. A parent dropping off a child after 8:00 AM will need to accompany them to the front security window and obtain a tardy slip to admit the child to class. Students arriving after 7:45am should be prepared to walk themselves to class.

SNACK TIME

Students are allowed to enjoy a healthy snack in the classroom as scheduled by their classroom teacher. Snacks may not be shared and must be provided by the parent. We ask families to be sensitive to students with food allergies in your child's classroom.

SPIRIT DAY:

Every Monday is SPIRIT DAY

We want our students to ***"Start Strong"*** and give their full effort at the beginning of every learning week. All students are encouraged to wear school colors or their school spirit shirt each Monday.

Every Friday is "FAN FRIDAY/COLLEGE DAY"

We want our students to ***"Finish Strong"*** at the end of every week by sporting their favorite college/university/high school t-shirt. The skills mastered throughout their week of learning will help them achieve their goal of attending a

college/university after high school graduation. Dream Big!

Families may also choose to celebrate “FAN FRIDAY” and show their support of our NISD community by wearing their Sotomayor Wildcat or Folks Stallions gear (or other NISD school)! We are Team Northside!

STAY CONNECTED

It is our professional obligation to keep parents informed of their child’s progress and behavior. Teachers utilize multiple means of communication methods such as Class Dojo, telephone calls, notes, conferences, progress reports, emails, newsletters, etc. *Your child’s teacher is your first point of contact for any classroom related questions and concerns.*

Parent conferences are encouraged throughout the school year and are to be pre arranged at the request of the parent or the teacher. All parents will be invited to a conference sometime during the month of October for a Fall Conference. A mid-year and end of year conference will be scheduled with families as needed. Building a positive partnership between home and school is our priority. Please know that our teachers and staff truly care about your child and want to work with you to ensure your child’s success.

Grades Via HAC (Home Access Center) HAC is another means of staying connected. You may access your HAC account by visiting hac.nisd.net. The HAC allows parents to view information regarding their child’s grades and attendance. If you are new to NISD, please be sure to request your account at nisd.net/help/hac.

Colts Connected Email messaging system will be used on a weekly basis to share upcoming events with families.

STUDENT DELIVERIES

We ask that all deliveries (such as forgotten items) to the classroom to be kept at a minimum to ensure quality learning time. Please deliver items to the front lobby, where you will be asked to leave the item on the designated table and complete a tag for your student’s items. If you are wanting to drop off items for your student’s birthday, please make prior contact with your students’ teacher for approval.

Food deliveries are strictly for your child and cannot be shared with or purchased for other students; all drop-offs must follow the standard process. If you are bringing perishable items, please aim to arrive 10 minutes before your student’s designated lunch period. To ensure no child goes hungry, any student without a lunch 5 minutes into

their scheduled lunch time will be provided a tray from the cafeteria line.

Please allow ample time for our office to contact your students’ teacher and arrange delivery.



Teacher Conference Times

Early Childhood/ECSE	12:15-1:00
Kinder	9:00 - 9:45
1st Grade	10:40 - 11:25
2nd Grade	9:50 - 10:35
3rd Grade	12:50 - 1:35
4th Grade	11:30 - 12:15
5th Grade	1:40 - 2:25

*Conference times for discovery teachers (Art, Music, PE and STEM Lab) will vary. You may email these teachers directly to set up a parent conference.

VOLUNTEERS

We welcome and appreciate enthusiastic volunteers. We invite you to assist teachers by sharing your willingness to serve as a “go to room parent.” Room Parents will be the first point of contact from the classroom teacher when classroom or grade level support is needed for a special project. A campus parent volunteer group list will be established and used as needed for school wide events such as picture day, COLT Store, Field Day, etc. A Volunteer specific orientation will be scheduled during the 1st month of school.

All volunteers must sign our Volunteer handbook and submit and pass a background check before volunteering with students.

<https://www.nisd.net/community/volunteer-mentor>

Campus Support Directory
210-398-1700
nisd.net/franklin

Administration:

Lindsay Kent, Principal
lindsay.kent@nisd.net

Cynthia Escajeda-Wade, Associate Principal
Cynthia.Wade@nisd.net

Katherine Guerra, Librarian
210-398-1734
Katherine.Guerra@nisd.net

Donna Keener, Cafeteria Manager
210-398-1735
caf193@nisd.net

Front Office Staff:

Brittany Nordstrom, Principal Secretary
210-398-1705
Brittany.Nordstrom@nisd.net

Layna McKinney, Attendance Secretary
210-398-1707
Layna.McKinney@nisd.net

Office Clerk
210-398-1700

Ashley Parker, RN, School Nurse
210-398-1709
Ashley.Parker@nisd.net

Christine Mascorro, GT/Enrichment Specialist
210-398-1700 x193103
Christine.Mascorro@nisd.net

Alison Messick, Special Education Campus Coordinator
210-398-1727
Alison.Messick@nisd.net

Nicole Romero, Math Specialist
210-398-1700
Nicole.Romero@nisd.net

Kaeli Humphries, ART
210-398-1700
Art-kaeli.humphries@nisd.net

Deanita Garcia, MUSIC
210-398-1700
Music- Deanita.Garcia@nisd.net

Support Staff:

Sandra Anderson, Reading Specialist
210-398-1720
Sandra.Anderson@nisd.net

Liza Bazan-Orta, School Counselor
210-398-1726
Liza.Bazan-Orta@nisd.net

Simone Bergmann, School Counselor- Split Campus
210-398-1725
Simone.Bergmann@nisd.net

Eric Martinez, Technology Support Specialist (webmaster)
eric.1-martinez@nisd.net

Jennifer Sandera , PE
210-398-1732
PE- Jennifer.Sandera@nisd.net

Andrea Zelenak , STEM
210-398-1700
STEM Lab- Andrea.Zelenak@nisd.net

