Sandra Day O'Connor
Student Council Constitution

Preamble

We, the members of Sandra Day O'Connor Student Council, in order to promote a better understanding between the student body, faculty, various clubs and organizations, and to further the general welfare of the school and community, do ordain and establish this constitution for the Student Council of Sandra Day O'Connor High School.

Article I
Name

The name of this organization shall be known as the Student Council of Sandra Day O'Connor High School.

Article II
Purpose

1. To provide service to the school and community.
2. To assist in the betterment of the school.
3. To establish high ethical standards of conduct and attitude.
4. To create greater student spirit and participation in all school activities.
5. To represent the school as a whole.
6. To develop leaders.

Article III
Powers and Authorities

All powers of the Student Council are delegated to it by the school administration.

A. The Principal may override any part of this constitution, as s/he deems necessary.
B. The Advisor and or Co/Advisor may override any part of this constitution, as s/he deems necessary.

Article IV
Membership

Any student attending Sandra Day O'Connor High School may become a member of the Sandra Day O'Connor Student Council.

Article V
Officers and Committees

Section 1: The following offices will be held by members of the student body.

A. The major officers of this organization shall be the President, the Vice-President, the Secretary, and the Treasurer, followed by the possible minor offices of Parliamentarian, and Historian, Public Relations, and when applicable, a district and/or state officer.

B. The major officers are elected by popular vote of the student body; the minor officers are appointed by the newly elected major officers soon after the election, with the exception of

district and state officers. The district and state officers shall be selected by the Student Council Advisor.

C. The Executive Committee will consist of all elected officers. The Executive Committee has the power to elect temporary officer positions until the Council can elect a permanent officer. This permanent officer must be elected within (2) Student Council meetings after vacancy of office.

D. The Executive Board will consist of all elected officers and committee chairs.

Section 2: Qualifications for Officers

A. President. Must be in his/her senior year during the expected term of office, in the event that there is no current junior eligible to run for student council president, then a current sophomore may run for that office if he/she fulfills all the other requirements to run for that office.

B. Vice-President. Must either be in his/her junior or senior year during the expected term of office.

C. Candidates for the offices of President and Vice-President must have a cumulative semester average of 80 or above, no more than one grading cycle failing grade in one course a year, no disciplinary problems, and at least one full semester of tenure immediately preceding elections on the Sandra Day O'Connor High School Student Council.

D. The Secretary and the Treasurer shall have a cumulative average of 80 or above no more than one grading cycle failing grade in one course a year, no disciplinary problems, and must have at least one full semester of tenure on a high school Student Council.

E. Minor officers shall meet the requirements of cumulative semester average of 75 or above, no more than one grading cycle failing grade in one course a year, no disciplinary problems, and must have at least one full semester of tenure on a high school Student Council. A high school Student Council shall consist of 9^{th}-12^{th} grades inclusively.

Section 3: Elections

A. Candidates for President, Vice-President, Secretary, and Treasurer shall be nominated by filing for the office during the last (5) weeks of each calendar school year (Exception: O'Connor's first elections will be held in September) In the case that no one files for a particular office by the deadline, the Advisor has the authority to appoint someone to fill the position.

B. Voting procedures shall be decided upon the Student Council with the approval of the administration.

C. The term of office for each office shall begin with the ending of the last term and terminate with the adjournment of the final session of the year.

D. Every elected officer is required to take oath of office as described in Article III, Section 6 and should attend a TASC Summer Workshop.

Section 4: Duties of Officers

President Shall:

A. Preside over all meetings of the Student Council.

B. Call special meetings with the approval of the Advisor when business warrants.
C. Be the official representative of the student body.
D. Be aware of all council and committee meetings.
E. Appoint committee members and committee chairmen with the approval of the Advisor.
F. Assume such duties inherent to this office.
G. Oversee all committees.

Vice-President Shall:

A. Serve as a presiding officer in the absence of the president.
B. Serve as the president if the office is vacated with the approval of the Advisor/s.
C. Be aware of all council and committee proceedings.
D. Interpret the constitution, rules of order, and procedure of Student Council according to Robert's Rule of Order.

Secretary Shall:

A. Record and read the minutes of all Student Council meetings.
B. Be aware of the order of business/prepare agendas.
C. Keep the Student Council files exact and up to date.
D. Post and maintain a calendar of events.
E. Keep and maintain a current roster of member participation.

Treasurer Shall:

A. Keep a record of all money held, acquired, and disbursed by the Student Council.
B. Make a report of this record at each Student Council meeting.
C. Prepare an Annual Budget.

Historian Shall:

A. Keep record of all Student Council activities and projects.
B. Take pictures and keep important items of all activities and projects.
C. Create a slideshow or video of the year's events for presentation at the end of the year.

Parliamentarian Shall:

A. Maintain order in all Student Council meetings, according to parliamentary procedure.
B. Interpret the constitution, rule of order and procedure of the Student Council.

Public Relations Shall:

A. Send, receive and answer all outside correspondence of the Student Council.
B. Maintain the digital presence of the Student Council.

Section 5: Committees

The following standing committees will be elected annually.

Pride & Patriotism Committee shall promote sprit by:

A. Making posters for all athletic and academic teams.
B. Planning activities and projects that recognize Veterans, national heroes, cultural diversity and national heritage months.
C. Must complete at least (3) projects each month.

Drug, Alcohol, Safety and Health Committee shall increase student awareness by:

A. Making posters promoting DASH awareness.
B. Planning projects for Red Ribbon Week.

C. Planning projects that promote safe driving.
D. Promoting nutrition and a healthy lifestyle.
E. Planning projects for mental health and prevention of all forms of bullying.
F. Must complete at least (3) projects each month.

Energy and Environment Committee shall increase student involvement by:

A. Making posters promoting environmental issues.
B. Suggesting ways the staff and students can conserve energy.
C. Participating in campus beautification projects.
D. Informing the O'Connor community about recycling projects.
E. Must complete at least (3) projects each month.

Teacher Appreciation Committee shall increase the awareness of all the teachers by:

A. Create projects monthly to appreciate and support teacher's efforts.
B. Recognizing new staff to the O'Connor family.
C. Must complete at least (1) project each month.

Community Service Committee shall increase student involvement throughout the community and surrounding areas by:

A. Organize at least (1) activity of community service each month.
B. Plan food and clothing drives throughout the year.

Section 6: Powers and Duties of Committee Chairs

Committee chairs shall:

A. Keep a written report of all projects completed by his/her committee.

B. Attend all committee meetings.

C. Complete projects monthly.

D. Insure that their committee fulfills the duties for which they were established.

Section 7: Executive Board

The Executive Board shall:

A. Consist of all officers plus the chairmen of the standing committees. The President shall preside over the Executive Board meetings.

B. Any new business taken before the council will first be brought before the Executive Board where it will be discussed and possibly placed on the agenda before it can be acted upon in a general session.

Article VI
Resignation and Removal

Section 1: Resignation

A. President or Vice-President
    1. In case of resignation or impeachment of the President during his/her term, the Vice-President will fill the vacancy automatically.

2. In case of the resignation or impeachment of the Vice-President during his/her term a Junior/Senior may be appointed (from the Executive Board) to finish out the term with the Advisor's approval.
3. If vacancy occurs on the Executive Board, an appointment will be made with the approval of the Advisor.
4. A representative may be forced to resign if 2/3-majority vote of the Executive Board feel that s/he is not carrying out his/her duties adequately. The Advisor shall be present at all meetings where impeachment or request for resignation of a member is being conducted. The Advisor has final approval for all impeachment/removal requests.

B. Removal from Office
1. Representatives and officers shall be removed from office if they have repeatedly been unable to attain a cumulative semester average of 80 or above.
2. If the Executive Board removes a representative, s/he may not hold a position in the Council for the remaining of the school year.
3. Impeachment may occur for bringing discredit to the school or Council.
4. Impeachment may occur for any other valid reasons with the Advisor's approval.

Article VII
Meetings

Section 1: Student Council meetings shall be held at least once every month; and the President or the Council, with the Advisor's approval may call special meetings.

Section 2: An Advisor must be present at any meeting where a vote is taken.

Article VIII
Rules for Amending

Section 1: Amendments shall be proposed by a representative at a regular meeting and approved by majority of the votes of active Student Council members or by a petition from a majority of the high school student body.

Section 2: Amendments shall be voted on in the general meeting and ratified by simple majority.

Section 3: A quorum will consist of 2/3 active members.

By Laws
Travel Guidelines and Active Members

Section 1: Active members are those who regularly attend and participate in weekly work sessions and general meetings.

Section 2: Students must be academically eligible to attend/participate in workshops.

Section 3: While representing the school, home and away, the student's conduct must bring merit to him/herself.

Section 4: AASC and TASC overnight trip rules will be strictly enforced.