

WILLIAM P. HOBBY MIDDLE SCHOOL CAMPUS HANDBOOK

WILLIAM P. HOBBY MIDDLE SCHOOL ADMINISTRATION

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Section A Campus Handbook 2022-2023

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WELCOME

WILLIAM P. HOBBY MIDDLE SCHOOL

Welcome to the amazing community that is Hobby Middle School. Your teachers, counselors, administrators, and support staff are very excited about helping you to achieve your goals. They promise to provide you with the tools you need to build a strong foundation for learning. As a middle school student, you are responsible for using those tools to the best of your ability. Attend school regularly and be on time to all of your classes; follow expectations for behavior, demonstrate best effort on first attempt, apply effort to improve when mastery is not immediate and share knowledge and talents to help others.

WILLIAM PETTUS HOBBY

Governor William Hobby was known as the “tactful Texan”. In September of 1917, William P. Hobby became Governor of Texas. He succeeded the impeached governor Ferguson and later in 1918 was elected by a record majority to serve from 1918 to 1920. During his term in office, William Hobby took charge of wartime responsibility, sponsored first “tidelands” law, “right-to-work” legislation, and his education proposals have made history.

The Northside Independent School District has chosen Texas governors and notable Texans to be the namesakes of the middle schools in the district. In the choice of William Hobby for this middle school, the district has made an excellent selection, as Governor William P. Hobby was an illustrious contributor to the newspaper business and State Governor of Texas. James A. Clark said of Governor Hobby, “William P. Hobby is a great man. He is a pleasant charming person with the most genuinely profound wit I have ever known. He is most accurate and penetrating as a dedicated newspaper man, and I believe history will record the same day that he was one of the truly great governors of Texas.”

SCHOOL COLORS

Purple and Gold

SCHOOL MASCOT

Hawks

Hobby Middle School Mission and Vision

Mission – We will transform the learning experience within our inclusive community

Vision – Everyday, Every learner grows in confidence, curiosity and capability

PEOPLE WHO CAN HELP YOU

Principal

The Principal works collaboratively with Teachers, staff, and stakeholders to achieve the Campus/District Mission, Vision and goals. He reinforces values through a common language, motivates stakeholders through modeling, practice, assessment, feedback, intervention, and professional development; he promotes a continuum of learning and shared leadership recognizing expertise as he builds capacity, organize and assess the implementation of the Professional Learning Community (PLC)

Academic Dean

The Academic Dean is an instructional leader who is responsible for curriculum and instruction on the campus. The Academic Dean also assists the principal in supervision of personnel, instruction, and the implementation of the campus and district goals and mission. As a collaborative member of the Professional Learning Community (PLC) process, she works to achieve the Campus/District Mission, Vision and goals.

Associate Principal/Assistant Principal

The Associate Principal and Assistant Principal work directly with the Principal in the administration and organization of the school. They are in charge of attendance and handle the routine discipline problems. They also assist the principal in supervision of personnel, instruction, and the implementation of the campus and district goals and mission. The Associate Principal assumes the responsibility of the Principal in his absence. As collaborative members of the Professional Learning Community (PLC) process, they work to achieve the Campus/District Mission, Vision and goals.

Counselors

Students have the same guidance counselor throughout middle school. As part of the Professional Learning Community (PLC), the counselors work collaboratively to achieve the Campus/District Mission, Vision and goals. Counselors will be happy to assist students with concerns regarding school and/or personal life. If students would like to make an appointment with a counselor, this

can be arranged with the secretary in the guidance office. If a counselor cannot see students that same day, she will make an appointment for later time. Conferences with students receive first consideration of the counselor's time. The function of the counselor is advisory, not disciplinary, and all information is confidential based on the district guidelines.

Teacher

Teachers play an important role for the success of their teams. All team members are interdependently responsible for the success of the campus, sharing ownership for student achievement. Teachers work collaboratively to achieve the Campus/District Mission, Vision and goals, with each individual taking up role(s) with clear details on how he/she can contribute and relate to the overall work of the Professional Learning Community (PLC)

Librarian

The librarian is an invaluable resource when researching class assignments, finding a great book to read an assisting with technology, including audio books, databases, and class projects. As part of the Professional Learning Community (PLC), the librarian works collaboratively to achieve the Campus/District Mission, Vision and goals. The librarian is available to assist yo9u every school day from 8:00 a.m. to 4:00 p.m. Check out the Hobby Library.

Police Officer

The police officer assists students when needed and helps maintain a safe environment. As part of the Professional Learning Community (PLC) the police office works collaboratively to achieve the Campus/District Mission, Vision and goals. The officer helps supervise all after school events and helps monitor traffic. The Northside ISD Police Department maintains a 24-hour, anonymous SAFE hotline number at (210) 397-7233.

School Nurse

The school nurse is available to help students at school with medical emergencies and will work closely with parents and physician(s) in administering prescribed medication. Please notify the school nurse of any medical conditions that may be of concern.

GENERAL INFORMATION

AFTER SCHOOL ACTIVITIES

All school and U.I.L. rules apply to conduct and dress code for students who attend after-school activities. Written permission and/or an admission fee may be required for many events. Transportation to and from school is the responsibility of the parents for these activities; parents are expected to pick up their child immediately at the conclusion of each activity. Children should not have to wait longer than 15 minutes for parents to pick them up after a school event. If a parent or guardian does not pick up their child in a timely manner, the protocol and procedure set forth by NISD in the Crisis Handbook could be followed by the administrator or staff member if they deem it necessary. Students who are not picked up in a timely manner after a school event or school function could be denied the right to attend future after school functions for the remainder of the year. Students who exhibit inappropriate behaviors will be removed from the activity. Formal attire and/or limousine transportation are not appropriate for these events. Any clothing deemed inappropriate or suggestive is not permitted.

Circumstances that restrict students from attending after-school events are the following:

- out of school suspension/in school suspension assigned for the day of the event
- other disciplinary actions that may warrant non-attendance of the event
- absence from school the day of the event
- repeated misconduct at after-school events
- assignment to an alternative educational campus
- withdrawal from Hobby Middle School (athletic events may be permitted.)

Athletics

Athletics at Hobby are extracurricular activities and most practices are scheduled before or after school. We have team sports such as football, basketball, soccer, and track for 7th & 8th grade boys. We have basketball, volleyball, soccer, and track for 7th & 8th grade girls. We have lifetime sports for all students in tennis and golf at the 7th & 8th grade level.

Athletes at Hobby are boys and girls who have indicated a desire to contribute time and energy for the good of them, the team, and their school. We recognize this contribution in various ways. We expect our athletes to be good representatives of Hobby wherever they may go. An athlete is first a lady or a gentleman, who acts courteously, and is an example of good conduct and grooming for others to follow. The athlete must maintain a passing grade of 70 or above to remain eligible to participate in any extra-curricular activities. There are no special privileges for athletes and none are expected. The athlete is assuring for himself or

herself a more well-balanced education through a variety of interests. We welcome student participation in our athletic program, and we hope that it will result in victorious competition.

Attendance Procedures/Tardies

Following an absence, students should bring a dated note signed by a parent or doctor explaining the reason for the absence. All notes should be sent to school within 3 days of the absence. Failure to provide the note in a timely manner may affect perfect attendance for the year.

- The attendance office is open from 7:45 a.m. to 4:15 p.m.
- Parents and/or guardians can also send a copy of the note directly to Beverly.Tiffany@nisd.net

Four minutes is the time allotted for students to pass from one period to the next. If a student is not in class at the end of the passing period, the teacher will consider the student tardy.

- All unexcused tardies will be subject to escalating consequences.
- Should a student be held in a classroom by a teacher, he/she should secure a note from that teacher and present it to the teacher in charge of the class he/she is entering.

1. Tardy to class

If a student is tardy to class, he/she should report directly to his/her teacher, who will evaluate his/her reason for tardiness and assess an appropriate penalty.

2. Coming to School Late

If a student arrives on the campus late, he/she will report immediately to the attendance office for a class admittance slip. Students who arrive late on the campus may be subject to an administrative consequence. Repeat offenses will result in a meeting with administration.

3. Excessive Tardies

Students with excessive tardies will be referred to an administrator.

Awards

In order that students may be duly recognized for outstanding achievements, awards will be presented at the last P.T.A. Hawk Awards ceremony at the end of the year in June. Students will receive honor roll ribbons at the end of each marking period except for the last nine (9) weeks.

To be on the "A" honor roll, the student must have A's in all subjects. To be on the "A and B" honor roll, the student must have either A's and B's in all subjects. **Students cannot have N's or U's in conduct to receive honor roll status.**

Back Packs/Book Bags

Backpacks and/or book bags may be used to carry books and supplies to and from school and may be taken to classes during the school day. Rolling backpacks are only allowed if there is a documented medical need.

Band/Choir/Orchestra

Students in band are expected to buy their instruments except in a few instances where the instrument is furnished. Students are expected to participate in Solo and Ensemble contests. Students are required to attend all performances as part of their grade. Students are also expected to attend before and after school rehearsals in preparation for upcoming concerts.

Bell Schedule -

Note: Bell schedule is posted to the Hobby Middle School website.

Bus Assignments and Transportation

Students are required to ride the designated bus assigned to them by the transportation department. Riding the bus is a privilege, not a right. In order to ride a different bus home, a note with a contact phone number must be sent by a parent/guardian and received by 3:00 PM in the front office. This request will be verified by office personnel and a phone call made to all parents. The number of students assigned to buses and the systemized route system are disrupted when ineligible students ride on alternate routes. All bus routes and assignments of students are done through the district's transportation offices.

Campus Operating Hours

Classes begin for Hobby Middle School students at 8:40 a.m. and end each afternoon at 3:55 p.m. each day, Monday through Friday.

- The doors to the cafeteria will be opened to all students at 7:15 a.m. with camera supervision until 7:30 a.m.
- Breakfast begins at 7:30 a.m. and ends at 8:30 a.m.
- Students who arrive to school prior to 8:00 a.m. are to report to the cafeteria. Students who arrive after 8:00 a.m. are allowed to eat breakfast (if they choose) and to report to the grade level designated areas.
- Front office hours are 7:45a.m. – 4:20 p.m.
- Attempting to sign out your students after 3:30 p.m. may be delayed due to dismissal procedures.

Cell Phones/Personal Electronic Devices

Personal Electronic Devices (PED's) will not be used in the classroom unless specifically directed by the teacher. Upon entering the classroom, students will be expected to place their phone in a classroom storage device or in their backpacks. Air pods or like devices will be turned off during classes.

- Students may use their personal electronic devices in the hallway but are to use them with caution for safety awareness.,
- Students are allowed to use their PED's before school, at lunch, and after school.

Clubs

Membership in clubs is open to all students. Every student will profit from the varied experiences which he/she will enjoy as a member of a club. Regular meetings are held once each month, either before or after school.

Courtyard

Students will have the opportunity to sit in the courtyard outside the cafeteria during lunch if they have met the following criteria each grading period:

- Honor Roll academics
- 95% attendance
- Few to no disciplinary referrals **or at the discretion of the Associate Principal.**

Dances and After School Activities

School dances sponsored by the PTA and club organizations will be held periodically. These dances are open only to Hobby students in good standing. In order to continue to attend future dances or after school activities, students must be picked up no later than twenty (20) minutes after the function (ex: football, volleyball, basketball, and Intramurals). Parent contact will be made by an administrator if the student is not picked after the function within the time frame.

Deliveries

In order to minimize interruptions of the learning environment, we do not deliver items directly to students. However, we also recognize the need for a child to receive forgotten items. Therefore, we will gladly accept any item delivered by a parent to the office. Balloons, flowers and personal gifts for students will not be delivered to the student during the day. All items will be held in the front office for student pickup at the end of the day

- Using a 3rd party delivery service (Door-dash, Uber Eats, etc.) will be prohibited due to safety issues and payment complications.

Dress for Success

The district's dress code is implemented (Section D); therefore, students will be expected to follow the guidelines set forth by the district. Dress code standards are extended to extra-curricular activities held on the campus. In an effort to promote a safe and positive school environment which is conducive to learning, students should wear appropriate clothing that will not cause disruptions in learning or safety. Inappropriate, indecent, suggestive or distracting clothing will not be allowed

Here are simple guidelines as reminders for proper attire:

- Straps on shoulders must be at least wide enough to cover undergarment straps. A suggested minimum strap width is two inches wide. (If we see an undergarment, the strap is too thin.)
- No tube tops/strapless shirts/blouses that come off the shoulder.
- No racer-back type shirts, as they tend to reveal undergarments.
- No tank tops or sleeveless undershirts (boys) to be worn alone. Boys can wear tank tops as long as there is a shirt underneath.
- No bare midriff (stomachs) including when arms are raised, will be acceptable.
- Shorts/skirts/dresses must be of an appropriate length which is no shorter than four inches above the knee.
 - o Athletic shorts will not be allowed outside of PE, Dance or Athletic classes
 - o Shorts must be a solid material (mesh shorts are NOT permitted).
- NO baggy or sagging pants (should not be able to see undergarments).
- No torn or frayed skirts, shorts or jeans. (Should not see any skin four inches above the knee.)
- No pajamas (bottoms or tops)
- No clothing with suggestive symbols, language, images of offensive nature, or clear, see-through clothing
- All other guidelines listed in the handbook will be enforced.
- All students are expected to be in dress code regardless of outer garments worn (i.e. sweaters, jackets, hoodies)
- Hair color must be a traditional color (i.e. blonde, black, brown, red)

Changes in dress code deemed appropriate and necessary by the school principal may be announced, implemented and enforced during the course of the academic school year.

If a student is found to be out of dress code by the Hobby administration, the following steps will be taken:

1. Students will be allowed to change into other clothing he/she may have brought to school or stored in a locker.
2. Students will also be allowed to have items brought to school for them to change into. If there will be a long wait, we will proceed to #3.
3. If a student cannot change or have an item brought to school to change into, they will be given clothing to wear by the Hobby administration if available.
4. If the student refuses to change, they will be placed in ISS for the remainder of the day or until clothes are brought to school.

Extra-Curricular Activities

All Hobby students are encouraged to participate in extra-curricular activities. Students must maintain their academic eligibility to participate fully. However, students who do not attend school on the day an extra-curricular event is scheduled may not participate in that activity. Students will be allowed to attend home games conducted at Hobby Middle School. Students are expected to follow the Hobby Middle School Dress Code and the NISD code of conduct.

- Attendance at events is contingent on good standing in regards to behavior and attendance.
- Students will report directly to the cafeteria on event days and will be escorted to the event by an administrator.
- Students are not allowed to leave the campus after school and return for the event without a parent/guardian.
- After the event is concluded, all student spectators must be picked up no later than 20 minutes after the conclusion of the event. Any student who is not picked up in this time frame may be subject to removal of the privilege to attend future events.
- For events scheduled after 6:00 p.m. (i.e. music concerts) students will not be allowed to stay on campus after school. They may return no earlier than 30 minutes prior to the start of the event. A parent is required for student spectators to be in attendance for these events.

FLEX

FLEX is an intervention and enrichment program at Hobby Middle School and will be 2 times per week on Tuesday and Thursday.

Hobby PBIS Matrices

P- Punctuality

R- Respect

I- Integrity

D- Determination

E- Excellence

These expectations will be taught to all students throughout the year.

Intramurals

The purpose of the intramural program at Hobby is as follows: to provide a short recreation period for all students. All intramurals will take place immediately after school. Students taking part in intramurals should be picked up at 5:30 pm.

Leaving Campus

- Once students arrive on campus (Parent drop off, bus or walking to school), they are not allowed to depart campus without parents that have followed campus procedures for check out.
- Students who are attending athletic events are not allowed to leave campus and return without a parent.
- During the school day, students are not allowed to leave campus without a parent or guardian signing the out. An student found to have left campus will result in escalating consequences assigned by an administrator.

Library

The library is a vital tool in the educational process. In order to maintain the library effectively, a set of regulations has been formulated.

Library hours are from 8:00am- 4:05pm. Students may use the library during the school day with an appropriate pass from the teacher.

Before school, students may attend the library with a pass. Passes are handed out in the cafeteria prior to dismissal to grade level locations. .

We do not charge fines for overdue items, but students are responsible to pay for the loss or damage of library materials.

Lunch and Lunch Deliveries

All students will receive free breakfast and lunch during the school day. Students will be able to purchase a la carte menu items. If for some reason the student does not receive lunch, please see an administrator as soon as possible. Parents/guardians are invited to each lunch with their student and will be placed in the front courtyard.

- Bringing lunch for other students or groups is not permitted without administrator approval i.e. birthday parties, etc.). Parents/guardians should call the school and ask to speak to an administrator prior to.
- **Using a 3rd party delivery service (Door Dash, Uber Eats, etc.) will be prohibited due to safety issues and payment complications.**
- Parents may bring food for students and drop off in the main office. Students will be contacted during lunch to retrieve food items.

Nuisance Items

Items that cause a distraction from the school's academic atmosphere are not permitted. The school cannot be held responsible for any of these lost or stolen items. Confiscated items will be returned to the parent only. Students who bring these items to school are subject to disciplinary action.

Visitors on Campus

Visits from parents and patrons are encouraged by Hobby Staff. We welcome you, but all parents and patrons are required to register at our front office to pick up your visitor's pass. Everyone should be prepared to show their **Driver's License for identification**. You are also required to sign-out prior to leaving the campus. This pass lets our staff know that you have complied with District policy regarding campus visitations. Older siblings are not allowed to visit unless accompanied by the parent.

Withdrawal from School

The student should bring the withdrawal documentation form filled out by the parent/guardian prior to the withdrawal date. Any outstanding school issued items will be turned in prior to the completion of the withdrawal.