



STEPS TO MAKE A PAYMENT ONLINE

INITIATING AND SELECTING THE TUITION PAYMENT

Log in to your account and select the **Pay Now** button available on the Home Page of your Kids Care Center Parent Portal.

Once you are prompted into the Payment section, if you are paying for your monthly tuition, you must select the amount you desire to pay under the **2023-2024 Tuition/Other Fees**. If you are paying for your enrollment fee, you will pay under the **2023-2024 Enrollment Fees**. Lastly, if you are pre-paying for the upcoming monthly tuition, you must select the amount you desire to pay under the **2023-2024 Post payments**.

CURRENT CHARGES						
School Year	Charge Type	Total Charges	Total Payments	Total Adj	Balance	Payment Amount
Beard						
2023-2024	Enrollment Fees Beard 2023-2024	\$40.00	\$40.00	\$0.00	\$0.00	<input type="text" value="0.00"/>
2023-2024	Tuition/Other Fees Beard 2023-2024	\$1,020.00	\$765.00	\$0.00	(\$255.00)	<input type="text" value="255.00"/>

NOTE: Any payments you make from this screen will include unpaid Enrollment/Registration Fees (highlighted above in red). Please review your total payment amount (in blue below) since the unpaid Enrollment/Registration Fees are automatically included in your payment amount.

PRE-PAY		
School Year	Payment Type	Payment Amount
2023-2024	Post payment against my 2023-2024 Account	<input type="text" value="0.00"/>

NOTE: Enter any additional pre-pay amounts you wish to pay to your account in addition to outstanding charges entered above. The Total Payment amount will be automatically calculated as the total of the payment amounts entered above and the pre-pay amounts entered below.

Once you have entered the desired payment under the desired row, you will be shown the payment options and their associated fees. Please review this information and make sure it matches the amount you desire to pay. After you are ready, make sure to select the **Pay Now** button.

Shown below are the available payment options and their associated fees.

Credit Card		e-Check	
Your Charges:	\$255.00	Your Charges:	\$255.00
Credit Card Fee:	\$8.56	e-Check Fee:	\$1.50
Total Credit Card Payment:	\$263.56	Total e-Check Payment:	\$256.50

Pay Now

Cancel

REVIEWING THE PAYMENT

The next screen will now show the payment options and their associated fees. Please review the information and make sure it matches the amount you desire to pay. After you are ready, make sure to select the **Pay Now** button.

Payment Review	
Line Item	Amount
2023 Tuition/Other Fees (Beard 2023-2024 (Beard))	\$255.00

Shown below are the available payment options and their associated fees.

Credit Card		e-Check	
Your Charges:	\$255.00	Your Charges:	\$255.00
Credit Card Fee:	\$8.56	e-Check Fee:	\$1.50
Total Credit Card Payment:	\$263.56	Total e-Check Payment:	\$256.50

[Pay Now](#) [Cancel](#)

MAKING THE PAYMENT

If you are making the payment with a Credit Card, make sure to select the Credit Card option. Once you select this option, the Payment Amount will now reflect your final payment amount which now includes the associated fees.




After selecting the Credit Card Option, make sure to enter the accurate Credit Card information and Billing Information to continue with the payment. Double-check the information entered and when you are ready to proceed with the payment, make sure to select the Save button.

Payment Information

Payment Amount:

Payment Type: Credit Card e-Check

Credit Card Information

Cards Accepted:   

Card Number:

Expiration Date: /

CVV2:

Billing Information

First Name:

Last Name:

Address:

City:

State/Province:

Zip/Postal Code:

Email:


Phone:

[Save](#) [Cancel](#)

If you are making the payment with an e-Check, make sure to select the e-Check option. Once you select this option, the Payment Amount will now reflect your final payment amount which now includes the associated fees.

After selecting the e-Check option, make sure to enter the accurate e-Check information and Billing Information to continue with the payment. Double-check the information entered and when you are ready to proceed with the payment, make sure to select the Save button.

Payment Information	
Payment Amount:	256.50
Payment Type:	<input type="radio"/> Credit Card <input checked="" type="radio"/> e-Check

e-Check Information	
	
Routing Number:	123123123
Account Number:	123456789

Billing Information	
First Name:	Robert
Last Name:	106554
Address:	106554 Test Blvd
City:	Testville
State/Province:	CT
Zip/Postal Code:	88888
Email:	106554@des-inc.net
Phone:	888.888.8888

PAYMENT RECEIPT

After entering the information accurately, the system will generate a receipt page for your records. This receipt will also be e-mailed to the e-mail on file.

Thank you for your payment!

Please print this receipt page for your records. A receipt has also been emailed to you.

Order Information	
Paid To:	Northside ISD - Learning Tree
Date/Time:	3/7/2024 1:54:26 PM
Invoice Number:	20243713513178500
Transaction Amount:	263.56
Transaction ID:	201180834036
Authorization Code:	QXNXVE

Billing Information	
Name:	Debra 106554
Address:	106554 Test Blvd Testville, CT 88888
Email:	106554@des-inc.net
Phone:	

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